

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of THE ANNUAL MEETING held in the COUNCIL CHAMBER, BAYSGARTH
HOUSE on WEDNESDAY 9 MAY 2018 COMMENCING at 7.00 p.m.

Present Councillor N Pinchbeck (Chairman)

Councillors F Coulsey, J Evison, Mrs S Evison, Mrs S Garrard-Hughes, N Jacques, Mrs J Mason, Mrs J Oxley, Mr J Oxley, J Sanderson, Mrs P Sanderson, Mrs C Thornton, A Todd, B Troop, J P Vickers, K Vickers, Ms J Warton and Mrs W Witter.

Also Present Mr R Marshall (representing St John Ambulance), Mrs K Pinchbeck, Ms S Richards (Town Clerk) and Mrs C Clark (Deputy Town Clerk).

Prior to the meeting commencing, the Mayor, Councillor N Pinchbeck welcomed everyone attending. He then presented Mr Ralph Marshall of St John Ambulance with a cheque to the value of £1,200, being the recipient of his inherited chosen charity for the mayoral year 2017/2018. Mr Marshall stated the money would be put to good use, to ensure the services undertaken continue. A lot of time was given to the service by volunteers who undergo a lot of training to make sure they have up-to-date skills should an incident occur where they are needed.

1. **Appointment of the Town Mayor for 2018/2019**

Resolved that Councillor N Pinchbeck be elected Town Mayor for the year 2018/2019. Proposed by Councillor Mrs W Witter, seconded by Councillor J Evison, agreed by members present.

2. **Declaration of Acceptance of Office – Town Mayor**

Councillor N Pinchbeck read and signed a Declaration of Acceptance of Office as Town Mayor.

3. **The Town Prayer**

It was agreed and

Resolved that Councillor J Sanderson read out the Town Prayer.

4. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

5. **Apologies for Absence**

Councillors Mrs A Clark (personal commitment), C Ulliott (work commitments) and I Welch (prior engagement)

6. **Appointment of the Deputy Town Mayor for 2018/2019**

Resolved that Councillor J Sanderson be appointed as Deputy Town Mayor for the year 2018/2019. Proposed by Councillor Mrs W Witter and seconded by Councillor Mr J Oxley.

7. **Declaration of Acceptance of Office – Deputy Town Mayor**

Resolved that Councillor J Sanderson read and signed a Declaration of Acceptance of Office as Deputy Town Mayor 2018/2019.

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8. **Financial Matters**

(a) **Mayoral Allowance**

It was discussed, agreed and

Resolved

(i) that the Town Mayor be able to claim expenses to undertake the role, from an allowance of £2,000 in accordance with Section 15 (5) of the Local Government Act 1972. Mayoral expenditure to be reimbursed to the Mayor, through receipts submitted and/or proof of such expenditure by the Mayor to the town council office monthly, in his role as representative of the town council to civic functions and associated events (*Min Ref: 103(d)(iv)(v)/36 – F&GP 09/07/12 refers*);

(b) **Authorised Signatures on Cheques**

It was agreed and

Resolved that Councillors Mrs A Clark, J Evison, Mrs J Oxley and Mr J Oxley, be authorised signatories for the issue of cheques or other order for the payment of money, in pursuance to Section 150(5) of the Local Government Act 1972. Also, the Town Clerk, Ms S Richards and the Deputy Town Clerk, Mrs C Clark, as officers' of the town council.

9. **The Town Mayor's Chosen Charity for the 2018/2019 Mayoral Year**

The Mayor chose to support The Samaritans (Scunthorpe) and the money would be ring-fenced for the Barton-upon-Humber area. He felt it was fitting, as the founder of the charity was Chad Varah, who was born in Barton-upon-Humber. The charity undertakes good work and is steeped with local history and heritage.

The Mayoress for the year is Mrs Karen Pinchbeck and also Mrs Gillian Nicholson.

10. **Meetings of the Council**

Consideration was given to a previously circulated suggested schedule of meeting dates for the council and its committees:

BARTON-UPON-HUMBER TOWN COUNCIL
SCHEDULE OF COUNCIL MEETINGS 2018/2019

May 2018

Annual Meeting (Mayor)	Wednesday 9 th	Baysgarth	7.00pm
Planning	Monday 21 st	Assembly	7.00pm

June 2018

Environment	Monday 4 th	Assembly	7.00pm
Full Council	Wednesday 6 th	Baysgarth	7.00pm
Planning	Monday 11 th	Assembly	7.00pm
Community	Monday 18 th	Assembly	7.00pm

July 2018

Planning	Monday 2 nd	Assembly	7.00pm
Full Council	Wednesday 4 th	Baysgarth	7.00pm
Planning	Monday 23 rd	Assembly	7.00pm
F & GP	Monday 30 th	Assembly	7.00pm

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August 2018

Picnic In the Park	Sunday 5 th	Baysgarth Park	
Planning	Monday 13 th	Assembly	7.00pm
Environment	Monday 20 th	Assembly	7.00pm

September 2018

Planning	Monday 3 rd	Assembly	7.00pm
Full Council	Wednesday 5 th	Baysgarth	7.00pm
Environment Presentation	Thursday 13 th	Assembly	7.00pm
Community	Monday 17 th	Assembly	7.00pm
Planning	Monday 24 th	Assembly	7.00pm

October 2018

Full Council	Wednesday 3 rd	Baysgarth	7.00pm
Planning	Monday 15 th	Assembly	7.00pm
F & GP	Monday 29 th	Assembly	7.00pm

November 2018

Planning	Monday 5 th	Assembly	7.00pm
Full Council	Wednesday 7 th	Baysgarth	7.00pm
Environment	Monday 12 th	Assembly	7.00pm
Christmas Festival	Saturday 24 th		
Planning	Monday 26 th	Assembly	7.00pm

December 2018

Full Council	Wednesday 5 th	Baysgarth	7.00pm
Community	Monday 10 th	Assembly	7.00pm
Planning	Monday 17 th	Assembly	7.00pm

January 2019

Full Council	Wednesday 2 nd	Baysgarth	7.00pm
Planning	Monday 7 th	Assembly	7.00pm
F & GP (Budget)	Monday 14 th	Assembly	7.00pm
Extra-Ordinary (Budget)	Monday 21 st	Assembly	7.00pm
Planning	Monday 28 th	Assembly	7.00pm

February 2019

Full Council	Wednesday 6 th	Baysgarth	7.00pm
Environment	Wednesday 11 th	Assembly	7.00pm
Planning	Monday 19 th	Assembly	7.00pm

March 2019

Community	Monday 4 th	Assembly	7.00pm
Full Council	Wednesday 6 th	Baysgarth	7.00pm
Planning	Monday 11 th	Assembly	7.00pm

April 2019

Planning	Monday 1 st	Assembly	7.00pm
Full Council	Wednesday 3 rd	Baysgarth	7.00pm
Annual Town Meeting	Thursday 11 th	Assembly	7.00pm
F & G P	Monday 15 th	Assembly	7.00pm
Planning	Monday 29 th	Assembly	7.00pm

May 2019

Full Council	Wednesday 1 st	Baysgarth	7.00pm
Annual Meeting (Mayor)	Monday 13 ^h	Baysgarth	7.00pm
Planning	Monday 20 th	Assembly	7.00pm

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Resolved

- (i) the Schedule of Meetings 2018/2019 above be accepted;
- (ii) each meeting will commence at 7.00 pm where possible;
- (iii) Ordinary council meetings to be held at Baysgarth House in the Council Chamber, and committee meetings to be held at the Assembly Rooms, where possible.

11. **Representatives on Outside & Other Bodies 2018/2019**

Resolved that the following representatives be appointed to serve on the stated Outside & Other Bodies for 2018/2019 (except where stated, all appointments are on an annual basis).

(1) **Barton Civic Society Representative**

Councillor N Jacques

(2) **Voluntary Action North Lincolnshire**

Councillor A Todd

(3) **East Riding and North Lincolnshire Local Councils Association**

Councillors N Pinchbeck (Mayor) & J Sanderson (Deputy Mayor)

(4) **Humber & Wolds Rural Community Council**

Councillor Mrs J Oxley

(5) **Neighbourhood Action Team** (*NAT state no more than 3 Members - 1 must be a Ward Member*)

Councillors J Sanderson and I Welch (BTC) and J P Vickers (NLC Ward Member)

(6) **Barton-upon-Humber Senior Alliance** (*maximum 2 Members*)

Councillors Mrs A Clark and Mr J Oxley

(7) **Blue Coat Charity** (*maximum 3 Members*)

Councillors F Coulsey, Mr J Oxley and K Vickers

(8) **Barton Relief in Sickness Fund (Ada Flower Trust)**

Councillors Mr J Oxley and Mrs W Witter

(9) **Barton Tourism Partnership** (*maximum 3 Members*)

Councillors N Jacques, J P Vickers and Ms J Warton

(10) **Tenders Committee**

Councillors N Pinchbeck, J Sanderson and J P Vickers

(11) **Disciplinary Committee**

Councillors Mrs A Clark, Mr J Oxley and A Todd

(12) **Grievance Committee**

Councillors J Evison, B Troop and J P Vickers

(13) **Friends of Baysgarth Park Group**

Councillors Ms J Warton

(14) **Complaints Committee**

Councillors Mrs A Clark, F Coulsey, J Evison, Mrs S Evison, Ms J Warton and Mrs W Witter.

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(15) **Barton Cleethorpes Community Rail Partnership**

Councillors N Jacques and A Todd

(16) **Barton Schools Forum** (*maximum 3 Members and one Ward Member*)

Councillors F Coulsey, Mrs J Mason, A Todd and J P Vickers

(17) **Barton Regeneration 2018** (*maximum 2 Members, one being the Mayor of the town council*)

Councillors N Pinchbeck (Mayor) and J Sanderson (Deputy Mayor)

12. **Committees of the Council**

Consideration was given to interest in town councillor's committee expressions of interest for the year 2018/2019. Where more than the permitted levels of members expressed interest, members voted accordingly. It was agreed and

Resolved

(i) the following Members be appointed to serve on the under-mentioned committees of the council for the mayoral year 2018/2019;

(ii) the Chairman and Vice-Chairman of each committee to continue in office until the first meeting of each committee meets in the mayoral year 2018/2019.

(a) **Community Committee**

Councillors F Coulsey, Mr J Oxley, J Sanderson, A Todd, B Troop, J P Vickers and Ms J Warton

(b) **Environment Committee**

Councillors Mrs A Clark, F Coulsey, Mrs S Evison, N Jacques, Mr J Oxley, Mrs P Sanderson and Ms J Warton

(c) **Finance & General Purposes Committee**

Councillors F Coulsey, Mrs J Oxley, Mr J Oxley, J Sanderson, J P Vickers, K Vickers and Mrs W Witter

(d) **Personnel Committee**

Councillors Mrs J Oxley, J Sanderson, K Vickers, Ms J Warton and I Welch

(e) **Planning Committee**

Councillors N Jacques, N Pinchbeck, J Sanderson, Mrs P Sanderson and Mrs W Witter

(f) **Emergency Planning Sub-Committee** (*Sub-Committee of the Environment Committee*)

At the Annual Meeting held 11 May 2016, it was agreed to select members at the first available Environment Committee meeting held each mayoral year (*Min Ref: 12(f)/6 – AM 11/05/16 refers*). Members for the 2017/2018 mayoral year were Councillors Mrs A Clark, Mrs J Oxley, Mr J Oxley, J Sanderson and A Todd.

It should be noted that in the event of a town emergency, all members and officers of the town council are required to assist.

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The Mayor, Councillor N Pinchbeck, invited everyone to join him and his wife for celebratory refreshments in the Mayoral Parlour following this meeting. With no further business to discuss, he closed the meeting at 7.25 p.m.

.....Chairman

6 June 2018