

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 1 NOVEMBER 2017 COMMENCING at 7.00 p.m.

Present Councillor N Pinchbeck (Chairman)

Councillors Mrs A Clark, F Coulsey, J Evison, S Garrard-Hughes, N Jacques, Mr J Oxley, J Sanderson, Mrs P Sanderson, A Todd, B Troop, C Ulliott, J P Vickers, Ms J Warton, I Welch and Mrs W Witter.

Also Present Mr D Lofts (North Lincolnshire Council), Captain A Bawden (Salvation Army), Mrs C Thornton and Ms S Richards (Town Clerk).

Prior to the meeting commencing, Mr D Lofts (Neighbourhood Planning Officer - North Lincolnshire Council) gave a brief insight into community-led Neighbourhood Planning. A Neighbourhood Plan could be initiated by a business group, local interest group or a town/parish council. It involves 6 steps. The plan must fit in with existing national/local planning policies and comply with national legislation. It cannot block development but can help shape it and can propose additional development to the local authority development plan. Such a plan requires community engagement and for a community to be pro-active in attainment of it. During the consultation processes, the majority of the local electorate must agree to progress it. A plan can carry weight in the consultation and determination of some planning issues. However, a plan is not optional or compulsory and is not suitable to all towns and villages. Mr Lofts stated he would forward a matrix to the town council office, to assist the council to determine whether or not a plan would be ideal for the town. He concluded that whilst North Lincolnshire Council can help a group to apply for some funding assistance and guidance, they cannot produce a plan. This has to be the community itself. He cited some instances whereby a group/council have engaged consultants to assist with the formation of a community-led plan, in conjunction with a community itself.

Members of the town council put forward questions to Mr Lofts and debated local issues generally. This included North Lincolnshire Council reviewing the local plan on a regular basis (Councillor Mrs W Witter stated that the town council's planning committee also regularly made comment upon this, which they submit to North Lincolnshire Council to put their views forward), consultation processes, funding and resource issues, a Neighbourhood Plan requiring to be evidenced for the content of it, timescale to formulate a plan (a local small village was stated as being 2 years), although this varies greatly depending upon the issues in the plan, a possible relief road in the town, Barton-upon-Humber being the second largest town in North Lincolnshire, the infrastructure and development of the town. Councillor J Evison commented that North Lincolnshire Council are unable to influence the number of health centres in the town, as they are private enterprises.

Mr Lofts left the meeting.

169. **The Town Prayer**

It was agreed and

Resolved that Captain A Bawden read out the Town Prayer. He then left the meeting.

170. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

171. **Apologies for Absence**

Councillors Mrs S Evison (personal commitments), Mrs J Mason (on holiday), Mrs J Oxley (unwell), Mrs D Pearson (unwell) and K Vickers (unwell).

Minutes of an Ordinary Meeting of the Council held on 1 November 2017, cont'd

172. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)

Barton Senior Alliance – Councillor Mr J Oxley (Personal Interest)

Planning Application PA/2017/1541 – Councillor J P Vickers (Personal Interest)

173. **Co-option of Town Councillor for Bridge Ward**

Members present agreed to bring this item forward on the agenda. Proposed by Councillor N Pinchbeck and agreed by all members present.

Two candidates were considered for co-option for the vacant position of town councillor for Bridge Ward in Barton-upon-Humber, namely Carol Thornton and Craig Ulliott. They both gave an appraisal of themselves. It was noted that both were previous members of the town council and had shown an interest in the town generally. Members present duly considered the candidates and a vote by a show of hands was taken - 5 votes Carol Thornton and 7 votes Craig Ulliott. It was then agreed by all Members present that Craig Ulliott be co-opted.

Resolved

- (i) Craig Ulliott be co-opted for the vacant position of Town Councillor for Bridge Ward in Barton-upon-Humber;
- (ii) it be noted that Craig Ulliott read and signed a Declaration of Acceptance of Office;
- (iii) the Clerk to notify North Lincolnshire Council Election & Democratic Services of the co-option.

174. **Police and Neighbourhood Action Team**

Councillor J P Vickers gave report. Police patrols had been stepped up around the St Peter's Church area and Baysgarth Park and the monitoring of cyclists had been undertaken. Sgt David Burton had retired, but PC Fuller would be continuing his role for the next three years or so. Issues regarding the CCTV at the Caistor Road Estate had proved positive and successful. The opening times of the Police Station was queried.

Resolved that this be noted.

175. **Minutes**

(a) **Ordinary Meeting of the Council – 4 October 2017**

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 4 October 2017, be received, approved and confirmed as a correct record and signed by the Chairman.

176. **Matters of Report Arising**

(a) **Speeding Issues & The Cemetery** (*Min Ref: 148(a)/55 – BTC 04/10/17*)

Councillor Mrs W Witter acknowledged receipt of correspondence regarding this matter, from Councillor J P Vickers from the last Neighbourhood Action Team meeting. She enquired about the possibility of 30mph in the passing places on Horkstow Road. It was agreed and

Resolved this matter be raised at the next meeting of the Neighbourhood Action Group.

Minutes of an Ordinary Meeting of the Council held on 1 November 2017, cont'd

(b) **Town Council Facebook Page** (*Min Ref: 148(b)/55 – BTC 04/10/17*)

Councillor B Troop stated he had put together a few key points regarding the 'terms of reference' required to progress this matter. It was agreed and

Resolved that an agenda item be placed at the next meeting of the town council to be held on 6 December 2017 to discuss 'terms of reference' for a town council Facebook page.

(c) **Boots the Chemist** (*Min Ref: 155/58 – BTC 04/10/17*)

Councillor N Pinchbeck stated he had met with the Area Manager of Lloyds Chemist and they are aware of the issues regarding the Barton branch. A new Branch Manager had been appointed and it was anticipated there would be service improvements in the future. Boots the Chemist had been in contact, but at the present time no further investments was planned to the Barton branch. Collection of prescriptions was queried by Councillor Mr J Oxley. National funding cuts for pharmacies were also muted.

Resolved this be noted.

(d) **Remembrance Sunday** (*Min Ref: 156(a)/58 – BTC 04/10/17*)

The Clerk commented that a volunteer was required to read a 'list of the fallen', due to Mr L Robinson (Barton Living Memorial Trust) being unavailable on the day. Councillor J Sanderson reported he had walked along the parade route and all seemed to be in good order. Councillor Ms J Warton stated that the Cenotaph was looking clean and tidy. It was agreed and

Resolved that Councillor A Todd to read a 'list of the fallen' at the service, together with marshalling the parade in lieu of Councillor J Evison.

(e) **Bulb Planting 2017** (*Min Ref: 157(c)/59 – BTC 04/10/17*)

Councillor F Coulsey wished to thank all who participated, but asked if more volunteers could come forward in future years. Councillor Mrs W Witter endorsed Councillor Coulsey's comments and felt that councillors should engage with town council projects like this one.

Resolved this be noted.

177. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 16 October 2017 be approved as a correct record.

(b) **Minutes of a Finance & General Purposes Committee Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of a Finance & General Purposes Committee Meeting held on 23 October 2017 be approved as a correct record.

Minutes of an Ordinary Meeting of the Council held on 1 November 2017, cont'd

178. Matters of Report Arising

(a) Planning Application PA/2017/1541 (Min Ref: 160(a)(1)/60 – PM 16/10/17)

Councillor J P Vickers stated that land was still currently available to the rear of the cemetery, which may be considered to be earmarked for extension of the cemetery. He felt the town council needed to look into this issue. Having stated a personal interest in the matter, he then left the meeting room.

Discussion took place regarding the future of the cemetery, which was deemed important and the town council's viewpoint in the matter needs to be made clear to both the developer and also North Lincolnshire Council. It was agreed and

Resolved a letter to be sent to the developer and North Lincolnshire Council, stating that the town council think it is prudent for future planning, if at least 50% of the land currently available could be set aside until North Lincolnshire Council decide future provision of the cemetery.

Councillor J P Vickers returned to the meeting room.

179. Correspondence

1. Receipt of the latest Highway Programme of Works for the area from North Lincolnshire Council.
2. Email from resident of Barrow with concerns at the proposal to re-locate the Lidl store in Barton (*They have been given details to contact North Lincolnshire Council Planning Department*).
3. Humber Nature Partnership enquiring if the town council would like to know more about their vision to protect and enhance the Humber Estuary's environment for wildlife and UK economy.
4. Request from ERNLLCA to complete a survey regarding the Executive Officer attending district committee meetings, plus their October Newsletter.
5. Request from the Alzheimer's Society for details of any local groups who would be able to assist them in engaging with the wider community and raise awareness in the area.
6. Notification from North Lincolnshire Council Electoral Services that the current vacancy on Barton Bridge Ward following the resignation of Darren Yellowley can be filled by co-option, as no election has been called (*Min Ref: 151(11)/57 – BTC 04/10/17*).
7. Reminder of next meeting for Barton School Councils Forum on Tuesday 14 November 2017 at 1.45pm in Baysgarth Leisure Centre.
8. Confirmation from Keigar Homes that the footpath on their Falklands Way development to Barrow Road is now open.
9. Notification from North Lincolnshire Council that their Community Governance Review has now been completed and they have formally agreed the review recommendations. Once the recommendations have been approved a Reorganisation Order must be drafted. A copy of this has been forwarded for town council records. A copy can also be viewed in the town council office (*Min Ref: 151(4)/57 – BTC 04/10/17*).
10. Notification of two identical 'Standards Training 2017' sessions for Town and Parish Councils on Thursday 30 November 5-7pm and Tuesday 5 December 2017 10.30am-12.30pm both at the Civic Centre, Ashby Road, Scunthorpe. Please advise the town council office if you would like to attend.
11. Update received following the Barton NAT Group meeting regarding nuisance vehicles on Brigg Road and Horkstow Road (*Min Ref:-148(a)/55 – BTC 04/10/17*).
12. Request from North Lincolnshire Council Housing Advice Team to complete Rough Sleeper Count on Wednesday 25 October 2017.
13. Notice from NHS NLCCG of Health Matters 6 event on Tuesday 14 November 2017 from 1pm at Heslam Park Club in Scunthorpe.
14. Receipt of Annual Report on St Mary's Church Clock which was found in good order, and notice of a slight increase in service charge for 2018 from £192.80 to £198.70.

Minutes of an Ordinary Meeting of the Council held on 1 November 2017, cont'd

15. Receipt of Barton Tourism Partnership minutes from their 17 October meeting.
16. Copy of correspondence from resident of Far Ings Road thanking the contractor who is carrying out the footpath repairs (*Min Ref: 5/2 – ATM 13/04/17*).
17. Information from North Lincolnshire Council Democratic Services of Community Safety Funding including guidance document and application form. Details can be found at <http://www.saferneighbourhoods.net/partnership-community-develo/community-safety-fund/>

Resolved

- (i) in consultation with the Clerk who attended the meetings, it was agreed that an ERNLLCA Officer should attend each district committee meeting. The officer attendance would then allow more information to be exchanged between ERNLLCA and its' member councils. ERNLLCA to be notified (*item 4*);
- (ii) an agenda item to be placed at the next meeting of the town council to be held on 6 December 2017, to co-opt a town councillor for Bridge Ward (*item 6*);
- (iii) that the correspondence be received and the contents noted.

180. **Correspondence Received Since Issue of the Agenda**

1. Letter from Mr T Chant regarding Baysgarth Park and the recent improvement works (*copy enclosed*).
2. Letter from Barton Living Memorial Trust advising the sculpture and seat were designed to be maintenance free and subject to it not getting damaged it should be serviceable for a number of years. They also advise the trust will no longer exist after 2018, the anniversary of the end of the Great War (*Min Ref: 168(a)/64 – F&GP 23/10/17*).
3. Receipt of press release from North Lincolnshire Council that November is Pancreatic Cancer Awareness month and they are encouraging local businesses to light up their building purple to raise awareness. They hope to light up Church Square House, Civic Centre, The Angel, 20-21 Visual Arts Centre, Scunthorpe Central Library and The Action Station. World Pancreatic Cancer Day is on 16 November.
4. Notification of NHS NLCCG – A Clearer View, Transforming ophthalmology services in North and North East Lincolnshire. A survey can be found on their website, plus focus groups will be held on 14 November at Heslam Park in Scunthorpe and on 28 November at Freeman Street Market in Grimsby.
5. Request from local resident to consider a mini roundabout at the junction of Falklands Way and Barrow Road as it is getting very congested at peak times (*a copy of the request has been forwarded to North Lincolnshire Council*).

Resolved

- (i) the Clerk to acknowledge receipt of the letter, stating that the town council had noted the contents. Councillor I Welch felt the improvements to the park were superb and at this time of year, you do not get muddy shoes walking through the park on the new footpaths. This was endorsed by several councillors who had received positive comments from members of the public in the town. It was also reported that a petition was being undertaken in the town by a few individuals objecting to the park improvements. The town council wish to make it clear that the petition is not endorsed by the town council. Following positive comments received from the majority of the public, the town council fully endorse the improvement scheme for Baysgarth Park. It was also noted, as previously reported, that a descendant of the Wright Taylor family who gave Baysgarth Park to the town also endorsed the improvement works (*Min Ref: 117(6)(i)/44 – BTC 06/09/17 refers*) (*item 1*);
- (ii) the comments to be forwarded to the Barton Regeneration 2018 Group (*item 5*);
- (iii) that the correspondence be received and the contents noted.

Minutes of an Ordinary Meeting of the Council held on 1 November 2017, cont'd

181. **Accounts for Payment**

Resolved

(i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £5,476.95 (A/cs 143 to 155) and those presented at the meeting in the sum of £6,004.43 (A/cs 156 to 164) - a grand total of £11,481.38;

(ii) petty cash expenses for October 2017 are £89.96;

(iii) the balanced bank reconciliation sheets for September 2017 were signed by the Mayor and Town Clerk.

182. **Market Place Bus Shelter**

Councillor Mrs W Witter commented that in recent inclement weather, she had noticed that bus shelter arrangements in the Market Place differed. On one side of the road there was a nice shelter that could house several people, whilst on the opposite side of the road bus users were getting soaked in the pouring rain without a canopy. She asked if any improvements could be made regarding the arrangement. Councillor A Todd concurred with the comments made. It was discussed, agreed and

Resolved that the Clerk write to the Regeneration 2018 Group requesting an agenda item for them to discuss this matter.

183. **The Town Crest**

Councillor J Sanderson enquired about the town council crest. He felt the identity of the town council was important. Members present agreed with this. Councillor Mrs A Clark stated she had a copy of the crest on disc and the Clerk reported that the original artwork was lost by another council several years ago. Councillor J Sanderson also stated that to obtain identity badges for the town council, it would cost in the region of £15 each. It was agreed and seconded by Councillors J Evison and Mr J Oxley to pursue this matter. Members of the town council discussed, agreed and

Resolved

(i) a local business be contacted by Councillor J Sanderson to obtain information/costs involved in the artwork to provide an original copy of the town council crest for use by the town council. For further report to the town council;

(ii) purchase of identity badges for the town council to be pursued.

184. **Reports from North Lincolnshire Council Representatives**

(a) **Councillor J P Vickers**

Councillor Vickers wished to refer back to the Finance & General Purposes Committee meeting held on 23 October 2017, as he had been absent from the meeting room at the time "matters arising" from the meeting was raised. Referring to the attendance of Mr N Turner (CHAMP Ltd) before the meeting commenced. On behalf of Councillor K Vickers absent from the meeting this evening, it was felt that instead of Mr Turner meeting with two members of the town council each occasion to discuss The Assembly Rooms, it may be prudent for Mr Turner to attend Finance & General Purposes Committee meeting dates, to speak to the committee before the meeting took place. This would allow continuity of the business and for more councillors to be aware of the issues Mr Turner wished to raise with the town council. Members present agreed to this.

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He gave report regarding "Top Field" and planning application PA/2017/1449. It was noted that the Highways Department at North Lincolnshire Council had placed a report on the planning portal, highlighting access and highway issues, which he felt was encouraging and constructive. He concluded by reporting the breast screening clinic was now back in the town.

Resolved it was agreed that Mr Turner (CHAMP Ltd) to attend the Finance & General Purposes Committee meeting dates, to speak to the committee before the meeting took place. This would allow continuity of the business and for more councillors to be aware of the issues Mr Turner wished to raise with the town council.

(b) Councillor J Evison

Councillor Evison reported the newly built Baysgarth School was officially opened on 7 October 2017. The Sports Village and 3G pitch are to open shortly. The Barton Musical Theatre Group has been awarded a grant from North Lincolnshire Council and a grant application for the Barton Salvation Army is currently being considered. Ofsted have recently undertaken report of Baysgarth School, deeming it to be a "good school", moving rapidly to outstanding. It is also in the top band of schools in the country. WREN has assisted with financial help in the town i.e. Barton Lions, Barton Bike Night, Barton Town Council, Barton Musical Theatre, bulb planting etc etc. The list is extensive with recent assistance to schools in the town, particularly St. Peter's School. It was agreed and

Resolved a letter of thanks be sent to WREN for their continued support and assistance to various projects, events, schools and groups in the town.

185. **Reports from Members on Outside Organisations**

(a) Senior Alliance

Councillor Mr J Oxley reported the annual trip to Brigg Garden Centre is to take place, as organised by the Barton Lions and a visit to Beverley Christmas Market on 10 December 2017.

(b) Barton Lions

Councillor Mr J Oxley stated the annual bonfire and firework display to take place on Sunday 5 November 2017, gates open at 5pm. The firework display has been boosted this year with a donation from WREN and he felt the event would be bigger and more spectacular than ever.

(c) Barton Rotary

Councillor Mrs Witter announced the group would be cooking and delivering fresh hot Christmas dinners on the 25 December to senior citizens needing one in the town. The contact details are available in the November edition of 'The Bartonian', or to contact any Rotary member.

A Rotary Afternoon Tea is to be held on 10 December at Trinity Church at 3.30pm, this will be followed by the Big Sing at 5pm. Assistance with transport to the event is available.

The Chairman, Councillor N Pinchbeck closed the meeting at 8.31 p.m.