

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 7 SEPTEMBER 2016 COMMENCING at 7.00 p.m.

Present Councillor A Todd (Chairman)

Councillors Mrs A Clark, F Coulosey, J Evison, Mrs S Evison, N Jacques, Mrs J Oxley, Mr J Oxley, Mrs D Pearson, N Pinchbeck, J Sanderson, Mrs C Thornton, P Thornton, C Ulliott, J P Vickers, K Vickers, Ms J Warton, I Welch, Mrs W Witter and D Yellowley.

Also Present Mr K Kalchev (Environment Agency), Mr S Leonard (Scunthorpe Telegraph) and Ms S Richards (Town Clerk).

Prior to the meeting commencing, Mr Kamen Kalchev, representative of the Environment Agency addressed the town council to speak about the Humber Bank and proposed public seating. Mr Kalchev stated he had previously had a site meeting with Councillors F Coulosey and K Vickers regarding this matter in the spring and the Environment Agency had agreed the positions of the proposed seating with the town council. The council now awaited a response from Natural England regarding further permissions. Mr Kalchev explained the agreed positioning of the seats allowed for crest and slope maintenance of the Humber Bank. Following the floods of 2013 it is important that no obstructions are on the bank to hamper any future similar issues. Since then maintenance, repair and improvement works have been undertaken by the Environment Agency.

Members present discussed issues regarding this matter. This included location of the seats along the Humber Bank, how the seats would be anchored down, funding/sponsorship of the seats and the type of seats to be purchased. Mr Kalchev was also asked if the public footpath along the bank was a dual path for pedestrians and cyclists or not. Mr Kalchev explained this was a matter for North Lincolnshire Council who determined and implemented footpath and highway legislation. Self-set saplings growing out of the bank paving slabs was raised, which Mr Kalchev explained he would address.

The Chairman Councillor A Todd together with Members of the town council thanked Mr Kalchev for his informative talk and assistance in this matter. Mr Kalchev then left the meeting.

98. **The Town Prayer**

It was agreed and

Resolved that Councillor C Ulliott read out the Town Prayer.

99. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

100. **Apologies for Absence**

Councillor Mrs J Mason.

101. **Declarations of Interest**

Barton Senior Alliance – Councillor Mrs A Clark (Personal Interest)
Barton Lions/Accounts – Councillor Mrs J Oxley (Personal Interest)
Barton Lions/Accounts – Councillor Mr J Oxley (Personal Interest)
Barton Senior Alliance – Councillor Mrs D Pearson (Personal Interest)
Friends of Baysgarth Park – Councillor J P Vickers (Personal Interest)
Friends of Baysgarth Park – Councillor K Vickers (Personal Interest)
Friends of Baysgarth Park – Councillor Ms J Warton (Personal Interest)

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Barton Senior Alliance, Baysgarth School and 6 The Bridges, Barton – Councillor Mrs W Witter (Personal Interest)

Friends of Baysgarth Park – Councillor D Yellowley (Personal Interest)

102. **Police and Neighbourhood Action Team**

Councillor J P Vickers gave report. PC Fuller was to remain in-situ following re-organisation programmes with local Policing and thanks were given to the local community with a positive response following vandalism/damage to the memorial seat located on the corner of Humber Road. Councillor Mrs D Pearson stated she had suffered damage to her front wall and anti-social behaviour. This had been reported to the Police and was being addressed.

Resolved this be noted.

103. **Minutes**

(a) **Ordinary Meeting of the Council – 7 July 2016**

Resolved that the previously circulated minutes of the Ordinary Meeting of the Council held on 7 July 2016, be received, approved and confirmed as a correct record and signed by the Chairman. Subject to clarification of minute reference 69(b)/27. Where it is stated “Councillor Jacques concluded that he had taped up the signage in the car park”, to now read “Councillor Jacques concluded that he thought the signage in the car park required removing and/or amendment”.

104. **Matters of Report Arising**

(a) **Summer Meetings of the Town Council**

Councillor K Vickers stated that he felt not holding the August ordinary meeting of the town council had been successful. Other Members felt the same. It was agreed and

Resolved that in future years the August ordinary meeting of the town council not to be held.

(b) **Community Rail Partnership**

Councillor J P Vickers stated that Network Rail and North Lincolnshire Council were working together on an improvement programme of works to the car park. This included extension of it and to provide new signage.

105. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 18 July 2016 be approved as a correct record.

(b) **Minutes of a Finance & General Purposes Committee Meeting**

2) **Correct Record**

Minutes of an Ordinary Meeting of the Council held on 7 September 2016, cont'd

Resolved that the circulated Minutes of a Finance & General Purposes Committee Meeting held on 25 July 2016 be approved as a correct record.

(c) **Minutes of a Planning Committee Meeting**

3) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 8 August 2016 be approved as a correct record.

(d) **Minutes of an Environment Committee Meeting**

4) **Correct Record**

Resolved that the circulated Minutes of an Environment Committee Meeting held on 15 August 2016 be approved as a correct record.

(e) **Minutes of a Planning Committee Meeting**

5) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 22 August 2016 be approved as a correct record.

106. **Matters of Report Arising**

(a) **Environment Committee Meeting – 15 August 2016**

Councillor N Jacques enquired about a proposed planter that was discussed by the former Environment Working Party that was to be located on Far Ings Road. He requested this issue to be looked into by the Environment Committee. It was agreed and

Resolved the Environment Committee Chairman Councillor F Coulsey to liaise with the Deputy Town Clerk to look into this matter.

107. **Correspondence**

1. Receipt of latest copy of the Highway Programme of Works for the area from North Lincolnshire Council.
2. Notification from North Lincolnshire Council Planning Enforcement that they have made the Highways Department aware of the uneven public footpath on Queen Street at the entrance to development site at the rear of 13 Queen Street (*Min Ref:- 29(4)((ii)/13 – BTC 01/06/16 refers*).
3. Request from Barton Town Band for an additional donation for their attendance at the Picnic in the Park. In the last two years it has apparently cost them almost £100 to be there due to their conductor's fees and needing to pay/cover expenses of a couple of essential players from outside the band.
4. Receipt of Annual Report 2015/16 from North Lincolnshire Council Standards Committee. Copy available from the council office.
5. Request for a donation from Castledyke Primary School towards their annual Pantomime Trip (*a copy of the town grant application form has been forwarded to them*).
6. Receipt of town grant application form from Barton Town Cricket Club in order to purchase new indoor cricket nets and associate equipment for use in Baysgarth School Sports Hall as the current equipment has been condemned on safety grounds.

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7. Receipt of Environment Agency Humber newsletter for July 2016 giving an update on work taking place to reduce the risk of flooding. Copy available from the council office.
8. Receipt of Barton Area Foodbank July newsletter. Copy available from the council office.
9. Update from North Lincolnshire Council Transport Team on the CallConnect flexible bus service since it was launched recently in rural areas. Copy available from the council office.
10. Request for a donation from Barton & District Athletic Club towards their annual event Deepdale Dash (*a copy of the town grant application form has been forwarded to them*).
11. Receipt of quotation from Barton based contractor of £10,280 to re-point the Assembly Rooms end wall, including scaffolding cloaked in to cut down airborne pollution and replace guttering (*Min Ref: 80(c)/31 – F&GP 25/07/16 refers*).
12. Notification from North Lincolnshire Council Tourism Team of Market Consent application for Baysgarth House Museum on 3 December 2016 for a market at a special event.
13. Receipt of CPRE Best Kept Village 2016 results, with Barton being unsuccessful in this year's competition. From 9 entrants the highest score was 149, lowest 136 with Barton receiving 142. A copy of the full results list plus marking sheet and judge's comments are available from the council office (*Min Ref: 287(25)(x)/119 – BTC 02/03/16 refers*).
14. Notification from the town council insurers that the claim made in November 2015 by a local resident has been settled with no payments having been made and this case has now been closed (*Min Ref: 196(7)(ii)/80 – BTC 02/12/15 refers*).
15. Reply received from Natural England regarding proposed seats on the Humber Bank requesting further information before making any decision (*Min Ref: 29(5)/13 – BTC 01/06/16 refers*).
16. Notification from Tesco's that their 'Bags of Help' grant scheme is now permanently open for applications from community groups from the money raised by the 5p bag charge. Details can be found at <http://www.groundwork.org.uk/Sites/tescocommunityscheme/pages/Category/apply-for-a-boh-grant-tes2>

Resolved

- (i) the town council to write to North Lincolnshire Council Highways Department again, further highlighting the unsightly entrance and pavement to the proposed development (*item 2*);
- (ii) a donation of £200 be given to the Barton Town Band for their attendance at the Picnic in the Park event in future years (*item 3*);
- (iii) an agenda item to be placed for the next Finance & General Purposes Committee meeting to be held on 17 October to discuss this request (*item 5*);
- (iv) an agenda item to be placed for the next Finance & General Purposes Committee meeting to be held on 17 October to discuss this request (*item 6*);
- (v) an agenda item to be placed for the next Finance & General Purposes Committee meeting to be held on 17 October to discuss this request (*item 10*);
- (vi) the quotation price to be accepted and the contractor notified. Subject to liaison with the North Lincolnshire Council Conservation Officer and permission from the adjacent landowner. The budget to be taken from the town councils reserves (*item 11*);
- (vii) it was agreed that some flexibility will be required for the type of construction of the seats and costs involved. This is following the relevant permissions obtained from the Environment Agency and Natural England in liaison with North Lincolnshire Council. Also sponsorship of the seats as some will be memorial seats (*item 15*).
- (viii) that the remaining correspondence be received and the contents noted.

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108. **Correspondence Received Since Issue of the Agenda**

1. Reply from North Lincolnshire Council Highways regarding parking on Far Ings Road, advising this is a very common problem as car ownership increases and facilities for parking become over stretched. Angled parking requires drivers to reverse into them as reversing out may cause restricted visibility by adjacent parked cars, however the bays would almost certainly be misused creating a safety hazard which is currently not there. It is also a problem which side of the carriageway to do the angled bays (*Min Ref: 61(8)(iii)/24 – BTC 07/07/16 refers*).
2. Receipt of the consultation responses for the proposed merger of the Local Justice Areas in Humber and South Yorkshire. Copy available for the council office.
3. Notification of ERNLLCA training on grievance and disciplinary procedures at various venues in November costing £37.50 per person.

Resolved

- (i) the Clerk to notify the resident and pass on the comments received from North Lincolnshire Council (*item 1*);
- (ii) Councillors Mrs J Oxley, J Sanderson, Ms J Warton and D Yellowley to attend (*item 3*);
- (iii) that the remaining correspondence be received and the contents noted.

109. **Accounts for Payment**

Resolved

- (i) that the Clerk be authorised to pay the accounts as listed in Appendix II in the sum of £7,793.29 (A/cs 74 to 87), Appendix III in the sum of £2,738.54 (A/cs 88 to 104) and those presented at the meeting in the sum of £8,080.65 (A/cs 105 to 112) - a grand total of £18,612.48;
- (ii) petty cash expenses for July 2016 are £59.93 and for August 2016 £128.86;
- (iii) the balanced bank reconciliation sheets for June and July 2016 were signed by the Mayor and Town Clerk.

110. **Remembrance Sunday Parade**

The Clerk, advised Members of the requirements of the town council office to undertake the necessary arrangements in preparation for the Remembrance Sunday Parade to take place on Sunday 13 November 2016.

- (i) the council office be authorised to apply to North Lincolnshire Council for road closure permission;
- (ii) the council office be authorised to notify the Police of the intended Remembrance Parade;
- (iii) the council office be authorised to request a Police escort to the Remembrance Parade as in previous years;
- (iv) the council office be authorised to advise affected residents of road closures for the Remembrance Parade;
- (v) the council office be authorised to notify of the Remembrance Parade date and details to local organisations;
- (vi) the council office be authorised to order a poppy wreath from the normal supplier;
- (vii) Councillors F Coulsey, Mrs S Evison, N Jacques, and Ms J Warton to distribute resident letters; Councillors J Evison, Mr J Oxley, A Todd and Mrs W Witter to read lists of the fallen; Mr Lawrence Robinson (The Barton Living Memorial Trust) to be invited to read the list of the fallen for the additional names on the war memorial and Councillors J Evison, J Sanderson, J P Vickers and C Ulliott to act as parade marshalls;

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(viii) the town council office to establish if the Salvation Army propose to hold an evening service on Remembrance Day, Sunday 13 November 2016.

(ix) Councillor Mr J Oxley to liaise with the local army cadets, to “muster” the parade and act as parade manager with Councillor J Evison as deputy parade manager;

(x) to contact the local newspaper “Scunthorpe Telegraph”, to announce the date and time the parade takes place, with a view for anyone else, particularly local war veterans to join the parade;

(xi) Councillors A Todd and Ms J Warton, together with members of the Barton Rotary to ensure the Cenotaph is tidied up before Remembrance Day;

(xii) Councillor P Thornton to ensure the route of the parade on the public highway is fit for purpose before Remembrance Day;

(xiii) it was agreed the Salvation Army to lead the parade to the cenotaph with assistance from Barton Town Band.

111. Friends of Baysgarth Park

Councillor J P Vickers gave an appraisal of the current position of the group. This included the North Lincolnshire Council capital spend budget allocation, the group now having a bank account and constitution, proposed talks with Wren Landfill, a 5 year management plan, Green Flag status of the park and proposed application early 2017. Due to the match-funding requirements of the group and the town council having set aside budget to allow the group to obtain further financial assistance from other external sources, it was agreed and

Resolved the town council provide Friends of Baysgarth Park group a donation of £4,738. To be taken from the Environment budget 2016/2017 ‘Friends of Baysgarth Park’ already allocated.

112. Reports from North Lincolnshire Council Representatives

(a) Councillor J Evison

A programme of works in the Pasture Road North area by North Lincolnshire Council to address drainage and flooding issues was being looked into. On-going meetings were being held with the Police and Police Crime Commissioner regarding the development of a crime plan. This was planned for early autumn;

(b) Councillor J P Vickers

It was reported that the yellow lining issues on King Street had been addressed. Councillor Mrs S Evison requested that the white lining and give way signs at the junction of King Street and High Street to be looked into. It would appear they are very faded with recent near miss accidents reported. Councillor Mrs A Clark made comment about uneven public footpaths in the West Acridge area and the surfacing materials used. Councillor J P Vickers reported that North Lincolnshire Highways were due to look into this shortly this month together with noise from vehicular traffic travelling along Fleetgate due to the worn cobbles on parts of the highway. A programme of bollard painting has also been undertaken in the town.

Councillor I Welch left the meeting.

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113. **Reports from Members on Outside Organisations**

(a) **Barton Senior Alliance**

Thanks were given to the town council for the donation to hold the Annual Service and Tea. This had been held successfully on Monday 5 September, and enjoyed by all who attended including the town's Mayor Councillor A Todd. Councillor Mrs W Witter felt it was heartening that the town council made financial provision to all age groups in the town from the Senior Alliance group to the town council's Picnic in the Park event for children. This year is also a special year for the Senior Alliance being its' 20th anniversary.

(b) **Barton Regeneration 2018**

A request was made as to feeding in ideas to the group from other external groups. The Mayor Councillor A Todd gave response to this.

(c) **St Peter's Church**

Councillor N Jacques gave background appraisal regarding the proposed open day to be held at this historic English Heritage church on Sunday 11 September. Entry is free of charge and all are welcome.

The Mayor Councillor A Todd closed the meeting at 8.10 pm

..... Chairman 5 October 2016