

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of a COMMUNITY COMMITTEE MEETING held in the**  
**THE ASSEMBLY ROOMS, QUEEN STREET, BARTON-UPON-HUMBER on**  
**MONDAY 19 SEPTEMBER 2016 - COMMENCING at 7.00 p.m.**

**Present:** Councillor A Todd (Chairman)

Councillors F Coulosey, Mr J Oxley, JP Vickers and Ms J Warton.

**Also Present:** Mrs P Bennett (Tesco Community Officer) and Mrs C Clark (Deputy Town Clerk)

118. **Apologies for Absence**

Councillors C Ulliott (work commitments), I Welch (holiday)

119. **Declarations of Interest**

No declarations were made for this meeting.

120. **Minutes of Meeting held on the 20 June 2016**

It was noted that these minutes had been signed as a correct record, for action as necessary, at a meeting of the town council held on 7 July 2016.

121. **Matters Arising**

(a) **Formulating a Policy – The Bartonian**

This matter would be progressed in the next few weeks, due to holiday and prior commitments elsewhere. A copy of all background information has been put together for the three councillors to peruse before meeting.

(b) **Extended Lighting and Reindeer Contracts**

It was noted these would be sorted once all arrangements have been put in place for the 2016 Christmas Festival.

Councillor P Vickers entered the meeting.

122. **Picnic in the Park – 7 August 2016**

It was agreed the event had been a success. The one issue had been moving the town council gazebo and generator back to the Assembly Rooms afterwards, with the Police having to help. It was agreed having the town councillors bowling match at the finish of the event was not the ideal time.

123. **Christmas Festival – 26 November 2016**

Arrangements as previously agreed for this event are ongoing; the Premises Licence and road closure notice has been agreed.

The Fire Authority through the ESAG have requested two lots of additional information before permission was finally given, but we now have to request copies of health and safety documents from traders selling hot food and using gas cylinders before allowing them to attend. Permission for installing the Christmas lights and market consent application has been made, but reply for both still outstanding.

The Christmas lights power box and bracket testing work on Fleetgate has been completed, along with annual testing of all power boxes.

Stall application forms have been sent out, with a steady stream of returned applications. The stall contractor can supply additional stalls outside Cobblers at the west end of High Street, but we will need an additional electrical cable for lighting the stalls which will cost up to £300, it was agreed to sort this cabling. Wilderspin will be organising indoor stalls in the Joseph Wright Hall.

The Community Parade and Lantern Parade, with a theme of Alice in Wonderland, are being sorted leaving from The Ropewalk at 3pm and 5pm respectively. Joining the Community Parade will be

**Minutes of Community Committee Meeting held on 19 September 2016, continued**

Immingham ATC band, Burnese mountain dogs, Ruby Twirlstars and Southbank players, led by the team of reindeer.

Councillor Ms J Warton advised new Christmas tree supplier, happy to supply and deliver the tree but unable to install. It was agreed the council office will arrange a contractor that can supply, deliver and install the tree. Permission has been given by the owner of Orkidz on the High Street for the tree on their premises. Additional help to install the tree before the Festival weekend to be arranged with the contractor who provides labour to put up the stalls.

Entertainers, Stage and Parade acts sorted are Pedro the Clown (parade and wandering entertainer) Nutty Norman (parade and wandering entertainer), Duck Egg Theatre, Castledyke Junior Choir, Showers Choir, Rushby Dance & Fitness and Salvation Army Carol Service for the stage; are all arranged. It was agreed not to have anything on the stage after the lights switch on, but to have background Christmas music playing whilst the stage is being dismantled also the stage entertainment to start at midday not 1pm. It was noted that the stage is currently on the second year of a three year contract.

The office still need to arrange, security, radios, barriers, portaloos hire, 1<sup>st</sup> aid cover, installation of road closure plus lead truck, children's light switch on competition, Mayor's party, contacting Viking FM and advertising. It was agreed for the Committee Chairman, Councillor Alan Todd, and the council office to arrange these items, if within budget, with confirmed prices advised in correspondence for full council meetings. Volunteers were requested to distribute letters this week to business in the road closure area for inclusion in The Bartonian centre page advertising.

Pip Bennett, Tesco Community Officer, mentioned Tesco 'Bags of Help' scheme which gives out funding for community projects from charging 5p for carrier bags in store. Three Barton community groups will be receiving a share of £30,000 in the current round of funding. Local organisations, including local councils, are encouraged to apply from future rounds of funding which are voted for each month in Tesco stores across the country.

**Resolved that:-**

- (i) The council office and Committee Chairman be authorised to arrange the remaining items for the Christmas Festival, if within budget, for report to full council meetings;
- (ii) An additional electrical cable to be sorted for stalls up to £300;
- (iii) Additional labour charges for assistance installing the Christmas tree be accepted if requested;
- (iv) Councillors F Coulsey, J Oxley, A Todd and P Vickers to deliver letters to businesses around the road closure area for details in the Bartonian.

The Chairman, Councillor A Todd closed the meeting at 7.50 p.m.

..... Chairman                      5 October 2016