

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of THE ANNUAL MEETING held in the COUNCIL CHAMBER, BAYSGARTH**  
**HOUSE on WEDNESDAY 11 MAY 2016 COMMENCING at 7.00 p.m.**

**Present** Councillor A Todd (Chairman)

Councillors Mrs A Clark, F Coulsey, J Evison, Mrs S Evison, A Lamyman, Mrs J Mason, Mrs J Oxley, Mr J Oxley, J Sanderson, Mrs C Thornton, P Thornton, C Ulliott, J P Vickers, K Vickers, Ms J Warton, I Welch, Mrs W Witter and D Yellowley.

**Also Present** Mrs P Todd, Ms S Richards (Town Clerk) and Mrs C Clark (Deputy Town Clerk)

Prior to the meeting commencing, Councillor Mr J Oxley welcomed everyone and presented representatives of his chosen charities for the Mayoral year 2015/2016 with a cheque to the value of £714 each. The charities were the 'Candlelighters' and Barton Junior Football Club. Councillor Oxley explained it had been his wish to support these groups, one for sick children and one for healthy children. He felt this was important as children are the future.

1. **Appointment of the Town Mayor for 2016/2017**

**Resolved** that Councillor A Todd be elected Town Mayor for the year 2016/2017. Proposed by Councillor K Vickers, seconded by Councillor J Evison and agreed by members present.

The retiring Mayor, Councillor Mr J Oxley, then presented Councillor A Todd with his mayoral chain of office.

2. **Declaration of Acceptance of Office – Town Mayor**

Councillor A Todd read and signed a Declaration of Acceptance of Office as Town Mayor. He then nominated his Mayoress for the forthcoming year as his wife, Mrs Patricia Todd. The retiring Mayoress Councillor Mrs J Oxley then presented her with her chain of office.

3. **The Town Prayer**

It was agreed and

**Resolved** that Councillor Mr J Oxley read out the Town Prayer.

4. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

5. **Apologies for Absence**

Councillors N Jacques (on holiday), Mrs D Pearson and N Pinchbeck (work commitments).

6. **Appointment of the Deputy Town Mayor for 2016/2017**

**Resolved** that Councillor C Ulliott be appointed as Deputy Town Mayor for the year 2016/2017. Proposed by Councillor J P Vickers and seconded by Councillor Mrs A Clark.

7. **Declaration of Acceptance of Office – Deputy Town Mayor**

**Resolved** that Councillor C Ulliott read and signed a Declaration of Acceptance of Office as Deputy Town Mayor 2016/2017.

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8. **Financial Matters**

(a) **Mayoral Allowance**

It was discussed, agreed and

**Resolved**

(i) that the Town Mayor be able to claim expenses to undertake the role, from an allowance of £2,000 in accordance with Section 15 (5) of the Local Government Act 1972. Mayoral expenditure to be reimbursed to the Mayor, through receipts submitted and/or proof of such expenditure by the Mayor to the town council office monthly, in his role as representative of the town council to civic functions and associated events (*Min Ref: 103(d)(iv)(v)/36 – F&GP 09/07/12 refers*);

(b) **Authorised Signatures on Cheques**

It was agreed and

**Resolved** that Councillors Mrs A Clark, J Evison, Mrs J Oxley and Mr J Oxley, be authorised signatories for the issue of cheques or other order for the payment of money, in pursuance to Section 150(5) of the Local Government Act 1972. Also, the Town Clerk, Ms S Richards and the Deputy Town Clerk, Mrs C Clark, as officers' of the town council.

9. **The Town Mayor's Chosen Charity for the 2016/2017 Mayoral Year**

The Mayor chose to support the Army Cadets. He stated that they were currently in the process of raising £10,000 of funding to enable them to attend a course and training in Germany.

Thanks were then given to the retiring Mayor, Councillor Mr J Oxley, for the money he had raised for his chosen charities last year and also for the work he had undertaken in the town during his year of office. As a long standing member of the town council he was also thanked for his longevity of service to the council and to the town itself.

10. **Meetings of the Council**

Consideration was given to a previously circulated suggested schedule of meeting dates for the council and its committees:

**BARTON-UPON-HUMBER TOWN COUNCIL**  
**SCHEDULE OF COUNCIL MEETINGS 2016/2017**

**May 2016**

Full Council	Wednesday 4 <sup>th</sup>	Baysgarth	7.00pm
Annual Meeting (Mayor)	Wednesday 11 <sup>th</sup>	Baysgarth	7.00pm
Planning	Monday 16 <sup>th</sup>	Assembly	7.00pm

**June 2016**

Full Council	Wednesday 1 <sup>st</sup>	Baysgarth	7.00pm
Planning	Monday 6 <sup>th</sup>	Assembly	7.00pm
Community	Monday 20 <sup>th</sup>	Assembly	7.00pm
Planning	Monday 27 <sup>th</sup>	Assembly	7.00pm

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**July 2016**

Full Council	Thursday 7 <sup>th</sup>	Baysgarth	7.00pm
Planning	Monday 18 <sup>th</sup>	Assembly	7.00pm
F & GP	Monday 25 <sup>th</sup>	Assembly	7.00pm

**August 2016**

Full Council	Wednesday 3 <sup>rd</sup>	Baysgarth	7.00pm
Picnic In the Park	Sunday 7 <sup>th</sup>		
Planning	Monday 8 <sup>th</sup>	Assembly	7.00pm
Environment	Monday 15 <sup>th</sup>	Assembly	7.00pm
Planning	Monday 22 <sup>nd</sup>	Assembly	7.00pm

**September 2016**

Full Council	Wednesday 7 <sup>th</sup>	Baysgarth	7.00pm
Planning	Monday 12 <sup>th</sup>	Assembly	7.00pm
Environment Presentation	Thursday 15 <sup>th</sup>	Assembly	7.00pm
Community	Monday 19 <sup>th</sup>	Assembly	7.00pm

**October 2016**

Planning	Monday 3 <sup>rd</sup>	Assembly	7.00pm
Full Council	Wednesday 5 <sup>th</sup>	Baysgarth	7.00pm
F & GP	Monday 17 <sup>th</sup>	Assembly	7.00pm
Planning	Monday 24 <sup>th</sup>	Assembly	7.00pm

**November 2016**

Full Council	Wednesday 2 <sup>nd</sup>	Baysgarth	7.00pm
Planning	Monday 14 <sup>th</sup>	Assembly	7.00pm
Environment	Monday 21 <sup>st</sup>	Assembly	7.00pm
Christmas Festival	Saturday 26 <sup>th</sup>		

**December 2016**

Planning	Monday 5 <sup>th</sup>	Assembly	7.00pm
Full Council	Wednesday 7 <sup>th</sup>	Baysgarth	7.00pm
Community	Monday 12 <sup>th</sup>	Assembly	7.00pm
Planning	Monday 19 <sup>th</sup>	Assembly	7.00pm

**January 2017**

Full Council	Wednesday 4 <sup>th</sup>	Baysgarth	7.00pm
Planning	Monday 9 <sup>th</sup>	Assembly	7.00pm
F & GP (Budget)	Monday 16 <sup>th</sup>	Assembly	7.00pm
Extra-Ordinary (Budget)	Monday 23 <sup>rd</sup>	Assembly	7.00pm
Planning	Monday 30 <sup>th</sup>	Assembly	7.00pm

**February 2017**

Full Council	Wednesday 1 <sup>st</sup>	Baysgarth	7.00pm
Environment	Wednesday 3 <sup>rd</sup>	Baysgarth	7.00pm
Planning	Monday 20 <sup>th</sup>	Assembly	7.00pm

**March 2017**

Full Council	Wednesday 1 <sup>st</sup>	Baysgarth	7.00pm
Planning	Monday 13 <sup>th</sup>	Assembly	7.00pm
Community	Monday 20 <sup>th</sup>	Assembly	7.00pm

**April 2017**

Planning	Monday 3 <sup>rd</sup>	Assembly	7.00pm
Full Council	Wednesday 5 <sup>th</sup>	Baysgarth	7.00pm
F & G P	Monday 10 <sup>th</sup>	Assembly	7.00pm
Annual Town Meeting	Thursday 13 <sup>th</sup>	Assembly	7.00pm
Planning	Monday 24 <sup>th</sup>	Assembly	7.00pm

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**May 2017**

Full Council	Wednesday 3 <sup>rd</sup>	Baysgarth	7.00pm
Annual Meeting (Mayor)	Wednesday 10 <sup>th</sup>	Baysgarth	7.00pm
Planning	Monday 15 <sup>th</sup>	Assembly	7.00pm

**Resolved**

- (i) the Schedule of Meetings 2016/2017 above be accepted;
- (ii) each meeting will commence at 7.00 pm where possible;
- (iii) Ordinary council meetings to be held at Baysgarth House in the Council Chamber, and committee meetings to be held at the Assembly Rooms where possible.

11. **Representatives on Outside & Other Bodies 2016/2017**

**Resolved** that the following representatives be appointed to serve on the stated Outside & Other Bodies (except where stated, all appointments are on an annual basis).

(1) **CPRE** (2 Members)

This group were reported to have been dissolved.

(2) **Claypits Advisory Committee** (2 Members)

Councillor N Jacques and Mr E Longbottom

(3) **Barton Civic Society Representative**

Councillor Mr J Oxley

(4) **Voluntary Action North Lincolnshire**

Councillor A Todd

(5) **East Riding and North Lincolnshire Local Councils Association**

Councillors A Todd (Mayor) & C Ulliott (Deputy Mayor)

(6) **Humber & Wolds Rural Community Council**

Councillor Mrs J Oxley

(7) **Neighbourhood Action Team** (NAT state no more than 3 Members - 1 must be a Ward Member)

Councillors C Ulliott and I Welch (BTC) and J P Vickers (NLC Ward Member)

(8) **Barton-upon-Humber Senior Alliance** (maximum 2 Members)

Councillors Mrs A Clark and Mr J Oxley

(9) **Blue Coat Charity** (maximum 3 Members)

Councillors F Coulsey, Mr J Oxley and K Vickers

(10) **Barton Relief in Sickness Fund (Ada Flower Trust)**

Councillors Mr J Oxley and Mrs W Witter

(11) **Barton Tourism Partnership** (maximum 3 Members)

Councillors C Ulliott, J P Vickers and K Vickers (4 members of the town council expressed interest in this group, resulting in a vote being taken. Cllr N Jacques 4 votes, Cllr C Ulliott 17 votes, J P Vickers 17 votes and K Vickers 12 votes. It was deemed Cllrs C Ulliott, J P Vickers and K Vickers be the town council representatives. Thanks were given to Cllr Jacques for the work he had undertaken with the group during the last year).

(12) **Queen Street School (Wilderspin Partnership)**

To be deleted following terms and conditions of the group being explained.

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(13) **Tenders Committee**

Councillors A Lamyman, Mrs D Pearson and J P Vickers

(14) **Disciplinary Committee**

Councillors Mrs A Clark, Mr J Oxley and A Todd

(15) **Grievance Committee**

Councillors J Sanderson and J P Vickers (*a third member to be appointed*)

(16) **Friends of Baysgarth Park Group**

Councillors Ms J Warton and D Yellowley (*thanks were given to Cllr P Thornton for his work to assist the initial stages of the group*).

(17) **Complaints Committee**

Councillors Mrs A Clark, F Coulse, J Evison, A Lamyman, Ms J Warton and Mrs W Witter.

(18) **Barton Cleethorpes Community Rail Partnership**

Councillors N Jacques and A Todd

(19) **Barton Schools Forum** (*maximum 3 Members and one Ward Member*)

Councillors F Coulse, Mrs J Mason, A Todd and J P Vickers

(20) **Barton Regeneration 2018** (*maximum 2 Members, one being the Mayor of the town council*)

Councillors N Pinchbeck and A Todd (Mayor)

### 12. **Committees of the Council**

Consideration was given to interest in town councillor's committee expressions of interest for the year 2016/2017. Where more than the permitted levels of members expressed interest, members voted accordingly. It was agreed and

#### **Resolved**

(i) the following Members be appointed to serve on the under-mentioned committees of the council for the year 2016/2017;

(ii) the Chairman and Vice-Chairman of each continue in office until the first meeting of each committee.

(a) **Community Committee**

Councillors F Coulse, Mr J Oxley, A Todd, C Ulliott, J P Vickers, Ms J Warton and I Welch.

(b) **Environment Committee**

Councillors Mrs A Clark, F Coulse, Mrs S Evison, Mrs J Mason, Mrs J Oxley, Mr J Oxley and Ms J Warton.

(c) **Finance & General Purposes Committee**

Councillors Mrs J Mason, Mr J Oxley, C Ulliott, J P Vickers, K Vickers, Mrs W Witter and D Yellowley.

(d) **Personnel Committee**

Councillors J Evison, Mrs J Oxley, K Vickers, Ms J Warton and D Yellowley.

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(e) **Planning Committee**

Councillors Mrs A Clark, F Coulosey, Mrs J Mason, Mr J Oxley and Mrs W Witter.

(f) **Emergency Planning Sub-Committee** (*Min Ref: 328(e)(vii) - F&GP 18/04/16 and 341(c)(ii)/145 – BTC 04/05/16*)

The former Working Party of this group had been changed to a Sub-Committee of the Environment Committee (*minute references above refer*). As such, it was agreed that an agenda item be placed at the next meeting of the Environment Committee to be held on Monday 15 August, to discuss the remit of the Sub-Committee and number of members. In the event of a town emergency, all members and officers of the town council would be required to assist.

The Mayor, Councillor A Todd, invited everyone to join him, for celebratory refreshments in the Mayoral Parlour following this meeting. With no further business to discuss, he closed the meeting at 7.52 p.m.

.....Chairman                      1 June 2016