

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of THE ANNUAL MEETING held in the COUNCIL CHAMBER, BAYSGARTH HOUSE
on WEDNESDAY 9 MAY 2012 COMMENCING at 7.30 p.m.

Present Councillor J P Vickers (Chairman)

Councillors Mrs D Adlard, J Austin, T Chant, Mrs A Clark, F Coulosey, Ms E Donaldson, J Evison, M Martin, Mrs J Mason, M Osgerby, Mrs J Oxley, Mr J Oxley, Mrs D Pearson, P Shearer, A. Todd, N Turner and Mrs W Witter.

Also Present Mr D Elliott (Scunthorpe Telegraph), Mr R Sellars (Barton People), 5 members of the public and Ms S Richards (Town Clerk).

Prior to the meeting commencing, Councillor Mrs D Pearson wished to thank fellow town councillor's and town council officer's for their kind assistance during her mayoral year. In particular, she gave thanks to Councillor's T Chant and M Osgerby, together with Ms J Harrison, for their assistance during the year, regarding escorting her to mayoral functions and fund raising assistance. She stated she had thoroughly enjoyed her mayoral year and people had been welcoming and kind to her at civic functions.

1. **Appointment of the Town Mayor for 2012/2013**

Resolved that Councillor J P Vickers be elected Town Mayor for the year 2012/2013. Proposed by Councillor Mrs W Witter, seconded by Councillor J Evison and agreed by members present, in accordance with the town council's mayoral rotation list.

Councillor Mrs D Pearson then presented Councillor J P Vickers with his mayoral chain of office.

2. **Declaration of Acceptance of Office – Town Mayor**

Councillor J P Vickers read and signed a Declaration of Acceptance of Office as Town Mayor. He then nominated his Mayoress for the forthcoming year, Mrs Tracy Vickers. He then presented her with her chain of office. He stated that he and his wife were very much looking forward to representing the town during the next 12 months. He felt it was an honour and a privilege to undertake the role. He then invited everyone present to join them in the Mayoral Parlour, immediately after this meeting to enjoy a celebratory drink and refreshments.

3. **Adjourned Meeting**

The Chairman, Councillor J P Vickers, welcomed everyone to the meeting. He then sought resolution from members present, for the meeting to be temporarily suspended whilst the town prayer was read. It was agreed and

Resolved that Councillor Mrs J Oxley read out the town prayer.

The Chairman, Councillor J P Vickers, re-opened the meeting.

4. **Apologies for Absence**

Councillors P Adams (personal commitment), S Dear (unwell), Ms C Sansam (personal commitment) and K Vickers (NLC engagement).

5. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

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6. **Appointment of the Deputy Town Mayor for 2012/2013**

Resolved that Councillor N Turner be appointed as Deputy Town Mayor for the year 2012/2013. Proposed by Councillor J Evison and seconded by Councillor Mr J Oxley.

7. **Declaration of Acceptance of Office – Deputy Town Mayor**

Councillor N Turner read and signed a Declaration of Acceptance of Office as Deputy Town Mayor.

The Deputy Mayor's chain of office was handed to Councillor N Turner by Councillor Mrs J Oxley, the Deputy Mayor for 2011/2012. Sincere thanks were given to Councillor Mrs J Oxley for undertaking the role of Deputy Town Mayor during the last year.

8. **Financial Matters**

(a) **Mayoral Allowance**

Resolved that the Town Mayor be able to claim expenses to undertake the role, from an allowance of £2,000 in accordance with Section 15 (5) of the Local Government Act 1972. The allowance to be administered through a town council held bank account, paid in two half yearly instalments into the account. Mayoral expenditure to be reimbursed to the Mayor, through receipts submitted and/or proof of such expenditure by the Mayor to the town council office, in his role as representative of the town council to civic functions and associated events. Proposed by Councillor Mrs W Witter and seconded by Councillor Mr J Oxley.

(b) **Authorised Signatures on Cheques**

Resolved that the Mayor and Deputy Mayor, Councillors J P Vickers and N Turner respectively, be authorised signatories for the issue of cheques or other order for the payment of money, in pursuance to Section 150(5) of the Local Government Act 1972, and in the absence of the Mayor or Deputy Mayor, Councillors Mrs A Clark and Mr J Oxley be authorised. Also, the Town Clerk, Ms S Richards and the Deputy Town Clerk, Mrs C Clark, as officer's of the town council. Each cheque drawn must bear the signature of two named councillors together with that of the Town Clerk or Deputy Town Clerk in compliance with the Local Government Act 1972.

9. **The Town Mayor's Chosen Charities for the 2012/2013 Mayoral Year**

The two charities for the year to be ST-ART and The Voluntary Car Service. The Mayor felt that both of these served the local community well. The ST-ART group runs children's activities. They also hold workshops during the half term holidays to make lanterns for inclusion in the Christmas Festival Lantern Parade. The Voluntary Car Service offers a variety of transport solutions to help people with transport difficulties - appointments to local hospitals etc. The Mayor concluded that he hoped to raise the profile of each of these groups and undertake fund raising events in the year.

10. **Committees of the Council**

Consideration was given to interest in town councillor's committee expressions of interest for the year 2012/2013. Where more than the permitted levels of members expressed interest, members voted accordingly. It was agreed and

Resolved that:

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- (i) the following Members be appointed to serve on the under-mentioned committees of the council for the ensuing year;
- (ii) the Chairmen concerned continue in office until the first meeting of each committee.

(a) **The Assembly Rooms Management Committee:**

Councillors Mrs D Adlard, Mrs A Clark, F Coulse, M Martin, Mrs J Oxley, P Shearer and K Vickers. Proposed by Councillor J Evison, seconded by Councillor P Shearer.

(b) **Community Regeneration Committee:**

Councillors J Austin, F Coulse, Ms E Donaldson, M Martin, M Osgerby, Mr J Oxley and A Todd. Proposed by Councillor Mr J Oxley, seconded by Councillor Mrs D Adlard.

(c) **Environmental Regeneration Committee:**

Councillors Mrs A Clark, Ms E Donaldson, J Evison, M Martin, Mrs J Oxley, Mr J Oxley and P Shearer. Proposed by Councillor J Evison, seconded by Councillor Mr J Oxley.

(d) **Finance & General Purposes Committee:**

Councillors F Coulse, J Evison, Mrs J Oxley, Mr J Oxley, P Shearer, K Vickers and Mrs W Witter. Proposed by Councillor J Evison, seconded by Mrs D Adlard.

(e) **Personnel Committee:**

Councillors S Dear, K Vickers and Mrs W Witter. Proposed by Councillor P Shearer, seconded by Councillor Mrs J Mason.

(f) **Planning Committee:**

Councillors P Adams, F Coulse, Mrs J Mason, Mr J Oxley and Mrs W Witter. Proposed by Councillor P Shearer, seconded by Councillor Mr J Oxley.

11. **Meetings of the Council & Committees**

Consideration was given to a previously circulated suggested schedule of meeting dates for the council and its committees.

BARTON-UPON-HUMBER TOWN COUNCIL
SCHEDULE OF COUNCIL MEETINGS 2012/2013

MAY 2012

Full Council Meeting	Wednesday 2 May (Baysgarth House)	7.30pm
Annual Meeting (Mayor)	Wednesday 9 May (Baysgarth House)	7.30pm
Planning Committee	Monday 14 May (Assembly Rooms)	7.00pm
Environment Reg. Committee	Monday 21 May (Assembly Rooms)	7.30pm
Planning Committee	Monday 28 May (Assembly Rooms)	7.00pm

JUNE 2012

JUBILEE IN THE PARK	Monday 4 June	
Full Council Meeting	Wednesday 6 June (Baysgarth House)	7.30pm
Planning Committee	Monday 11 June (Assembly Rooms)	7.00pm
Community Reg. Committee	Monday 18 June (Assembly Rooms)	7.30pm
Planning Committee	Monday 25 June (Assembly Rooms)	7.00pm

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JULY 2012

Full Council Meeting	Thursday 5 July (Baysgarth House)	7.30pm
Planning Committee	Monday 9 July (Assembly Rooms)	7.00pm
Finance & General Purposes Committee	Monday 16 July (Assembly Rooms)	7.30pm
Planning Committee	Monday 23 July (Assembly Rooms)	7.00pm

AUGUST 2012

Full Council Meeting	Wednesday 1 August (Baysgarth House)	7.30pm
Planning Committee	Monday 6 August (Assembly Rooms)	7.00pm
Planning Committee	Monday 20 August (Assembly Rooms)	7.00pm
Environment Reg. Committee	Monday 20 August (Assembly Rooms)	7.30pm

SEPTEMBER 2012

Planning Committee	Monday 3 September (Assembly Rooms)	7.00pm
Full Council Meeting	Wednesday 5 September (Baysgarth House)	7.30pm
ENVIRONMENT PRESENTATION	Thursday 13 September (Assembly Rooms)	
Planning Committee	Monday 17 September (Assembly Rooms)	7.00pm
Community Reg. Committee	Monday 17 September (Assembly Rooms)	7.30pm

OCTOBER 2012

Planning Committee	Monday 1 October (Assembly Rooms)	7.00pm
Full Council Meeting	Wednesday 3 October (Baysgarth House)	7.30pm
Planning Committee	Monday 15 October (Assembly Rooms)	7.00pm
Finance & General Purposes Committee	Monday 15 October (Assembly Rooms)	7.30pm
Planning Committee	Monday 29 October (Assembly Rooms)	7.00pm

NOVEMBER 2012

Full Council Meeting	Wednesday 7 November (Baysgarth House)	7.30pm
Planning Committee	Monday 12 November (Assembly Rooms)	7.00pm
ENVIRONMENT (BUDGET)	Monday 19 November (Assembly Rooms)	7.30pm
Planning Committee	Monday 26 November (Assembly Rooms)	7.00pm
CHRISTMAS FESTIVAL	Saturday 24 November	

DECEMBER 2012

Full Council Meeting	Wednesday 5 December (Baysgarth House)	7.30pm
Planning Committee	Monday 10 December (Assembly Rooms)	7.00pm
COMMUNITY (BUDGET)	Monday 17 December (Assembly Rooms)	7.30pm
Planning Committee	Monday 24 December (Assembly Rooms) *TBC	7.00pm

JANUARY 2013

Planning Committee	Monday 7 January (Assembly Rooms)	7.00pm
Full Council Meeting	Wednesday 2 January (Baysgarth House)	7.30pm
Planning Committee	Monday 21 January (Assembly Rooms)	7.00pm
F & GP (BUDGET)	Monday 21 January (Assembly Rooms)	7.30pm

FEBRUARY 2013

Planning Committee	Monday 4 February (Assembly Rooms)	7.00pm
Full Council Meeting (PRECEPT)	Wednesday 6 February (Baysgarth House)	7.30pm
Planning Committee	Monday 18 February (Assembly Rooms)	7.00pm
Environment Reg. Committee	Monday 18 February (Assembly Rooms)	7.30pm

MARCH 2013

Planning Committee	Monday 4 March (Assembly Rooms)	7.00pm
Full Council Meeting	Wednesday 6 March (Baysgarth House)	7.30pm
Planning Committee	Monday 18 March (Assembly Rooms)	7.00pm
Community Reg. Committee	Monday 18 March (Assembly Rooms)	7.30pm

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APRIL 2013

Planning Committee	Monday 1 April (Assembly Rooms) *TBC	7.00pm
Full Council Meeting	Wednesday 3 April (Baysgarth House)	7.30pm
Annual Town Meeting	Thursday 11 April (Assembly Rooms)	7.30pm
Planning Committee	Monday 15 April (Assembly Rooms)	7.00pm
Finance & G P Committee	Monday 15 April (Assembly Rooms)	7.30pm
Planning Committee	Monday 29 April (Assembly Rooms) *TBC	7.00pm

MAY 2013

Full Council Meeting	Wednesday 1 May (Baysgarth House)	7.30pm
Planning Committee	Monday 13 May (Assembly Rooms)	7.00pm
Annual Meeting (Mayor)	Wednesday 8 May (Baysgarth House)	7.30pm
Environment Reg. Committee	Monday 20 May (Assembly Rooms)	7.30pm
Planning Committee (Bank holiday)	Monday 27 May (Assembly Rooms) *TBC	7.00pm

Resolved that:

- (i) the meeting dates for the town council and its committees be as stated above. It was agreed to change the Ordinary Meeting originally to be held on Wednesday 4 July to Thursday 5 July, due to the date coinciding with the Annual Bike Night in the town (*confirmed with CHAMP Ltd*);
- (ii) each meeting will commence at either 7.00 pm or 7.30 pm where possible;
- (iii) Ordinary council meetings to be held in Baysgarth House Council Chamber, and committee meetings to be held at the Assembly Rooms where possible;
- (iv) Planning Committee Meetings scheduled to be held on bank holidays, to be changed nearer the time of the meetings. Such meetings are listed *TBC (to be confirmed).

12. Representatives on Outside & Other Bodies 2012/2013

Resolved that the following representatives be appointed to serve on the stated Outside Bodies:
N.B. (Except where stated, all appointments are on an annual basis).

(1) **CPRE (2 Members)**

Councillors Mr J Oxley & N Turner

(2) **Claypits Advisory Committee (2 Members)**

Councillor K Vickers and Mr E Longbottom

(3) **Barton Civic Society Representative**

Councillor Mr J Oxley

(4) **Voluntary Action North Lincolnshire**

Councillor Mrs W Witter

(5) **East Riding and North Lincolnshire Local Councils Association**

Councillors J P Vickers (Mayor) & N Turner (Deputy Mayor)

(6) **Humber & Wolds Rural Community Council**

Councillor Mrs J Oxley

(7) **Humberside Playing Fields Association**

Councillor M Osgerby

(8) **Neighbourhood Action Team**

Councillors S Dear, Mrs J Mason and P Shearer (*Proposed by Councillor P Shearer - all agreed*)

(9) **Barton-upon-Humber Senior Alliance**

Councillors T Chant, Mrs A Clark, Mrs J Oxley, Mr J Oxley, and Mrs D Pearson.

(10) **Blue Coat Charity (3 Members)**

Councillors Mr J Oxley and K Vickers. (*Await renewal notice to appoint a third member*) (*Councillor P Shearer expressed interest in this, when the renewal notice is formally made to the town council*).

(11) **Barton Relief in Sickness Fund (Ada Flower Trust)**

Councillors Mr J Oxley and Mrs W Witter

(12) **Barton Tourism Partnership**

Councillors T Chant, J P Vickers and K Vickers

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(13) **Community Heritage, Arts and Media Project**

Councillor Ms C Sansam

(14) **Queen Street School (Wilderspin Partnership)**

Councillor F Coulsey and J Evison

(15) **Tenders Committee**

Councillors P Adams, M Osgerby and Mrs D Pearson

(16) **Disciplinary Committee**

Councillors Mr J Oxley, A Todd and N Turner

(17) **Grievance Committee**

Councillors Mrs J Oxley, M Osgerby and J P Vickers

(18) **Emergency Planning Working Party**

Councillors Mrs A Clark, A Todd, N Turner and the Environmental Regeneration Committee Chairman

(membership to be determined at the next meeting of the Environmental Regeneration Committee - 21 May 2012)

(19) **Complaints Committee**

Councillors P Adams, Mrs A Clark, S Dear, J Evison, N Turner and Mrs W Witter.

(20) **Barton Cleethorpes Community Rail Partnership**

Councillors Mrs D Adlard, F Coulsey and A Todd

(21) **Barton Schools Forum**

Councillors F Coulsey, Ms E Donaldson, Mr J Oxley and P Shearer

(22) **CHAMP Assembly Rooms Forum**

Mrs A Clark, Ms E Donaldson, Ms C Sansam, J P Vickers and K Vickers

The Mayor, Councillor J P Vickers, invited everyone to join him and the Mayoress, Mrs Tracy Vickers, for celebratory refreshments in the Mayoral Parlour following this meeting. With no further business to discuss, he closed the meeting at 8.15 p.m.

.....Chairman

6 June 2012