

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of COMMUNITY REGENERATION COMMITTEE MEETING held on
MONDAY 19 MARCH 2012 COMMENCING at 7.30 p.m.

Present

Councillor A Todd (Chairman)

Councillors F Coulosey, M Martin, M Osgerby, Mr J Oxley and J P Vickers.

Also present Mr R Sellars (Barton People) and Ms S Richards (Town Clerk).

381. **Apologies**

Co-opted Member Mrs J Tuplin (family commitment).

382. **Declarations of Interest**

Barton Civic Society, Barton Lions Club & Knotted Note – Councillor J Oxley (Personal interest)

Barton Lions Club – Councillor A Todd (Personal interest).

383. **Minutes of Meeting held on 19 December 2011**

It was noted, that these minutes had been signed as a correct record, for action as necessary, at a Meeting of the Town Council held on the 4 January 2012.

384. **Matters Arising**

(a) **Expansion of the Town Centre CCTV System** (Min Ref: 277(i)/113 – CRC 19/12/11)

Councillor Martin queried the outcome of this matter. Councillor J P Vickers explained this issue had progressed and would be discussed further on in this meeting, at the CCTV agenda item.

385. **Jubilee in the Park – Monday 4 June 2012 – The Queen’s Diamond Jubilee Celebrations**

Members perused the report they had been furnished with, showing arrangements for the event made to date. Arrangements for the event were discussed, noting that Baysgarth Park had been booked. Following discussion it was agreed and

Resolved that:

- (i) The event to run from 12 – 4pm;
- (ii) Councillor J Oxley to compère event, also to contact Baysgarth Leisure Centre to arrange a rounder’s tournament, organise trophies for children’s races and rounder’s, request Leisure Centre to loan equipment and provide qualified referee, pitches to be marked out for rounder’s and races. Councillor Oxley to also check the cost of the children’s race medals to have “Jubilee” printed on the ribbons, honouring the Queen’s Diamond Jubilee event. For further report at the next committee meeting;
- (iii) The Co-op store has offered to sponsor the children’s races for 2012. A formal letter has been sent to the store manager confirming this from the town council office;
- (iv) Entertainment to be provided by
 - (a) Barton Town Band – probably the Junior Band attending (£100 donation)
 - (b) Julia Tyson Dance School (£50 donation)
 - (c) Pedro the Clown (already engaged by the town council office);
 - (d) Norman Hornsby (if available);
 - (e) Mr Shiney Magic Shows (already engaged by the town council office);
 - (f) North Lincolnshire Council Leisure Services to be requested to provide sports leaders to deliver multi-sport activities at no charge;
- (v) Request Barton Lions catering unit to attend with hot dogs and a separate cake/tea stall;
- (vi) Request The Knotted Note to provide 2 face painters, if available, for further report;
- (vii) Request craft workshop by the Ropewalk (Jubilee themed activity);

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- (viii) The ice cream van concession to be arranged;
- (ix) The local Policing team to attend. (The town council office have already notified them);
- (x) 24 Children's races from under 5's to 11 plus and mums/dads race, medal for 1st, 2nd 3rd and a sweet for all entrants taking part;
- (xi) Lindsey Relay to provide a pa system and caravan;
- (xii) Baysgarth Museum has been advised of the event, with an invitation to provide refreshments;
- (xiii) St John's Ambulance requested to provided 1st aid cover;
- (xiv) Councillor A Todd to update the risk assessment;
- (xv) Leaflets to be distributed to all Barton primary schools;
- (xvi) A half page advertisement has been placed in the April edition of The Bartonian for the event;
- (xvii) All Councillors are invited to attend and help at the event.

It was further discussed that the beacon would be lit on the Humber Bank at 10 pm on Monday 4 June, following the Jubilee in the Park event. To be in line with the National Beacon Lighting for the Queen's Diamond Jubilee celebrations, of which the town council are registered for. Councillor Mr J Oxley volunteered to light the beacon.

Councillor Osgerby gave an appraisal of events being proposed by the Jubilee Working Group of Hessle Town Council's Events Committee. These included a regatta on the Humber, lighting up the Humber Bridge, laser beams from the bridge down the Humber to Immingham/Grimsby, a firework display, barges towed in by tugs in a 'V' formation, a flyover with Spitfire and Hurrican aeroplanes and possibly the Red Arrows Display Team. It was noted that funding avenues were still being sought for the event proposals, together with volunteers.

386. **Barton Christmas Festival – 24 November 2012**

Members discussed arrangements for Barton Christmas Festival. They were advised the team of 6 reindeer and sleigh with handlers were booked under our previous contract until Christmas 2013. All other arrangements still to be resolved. Following discussion it was agreed and

Resolved that:

- (i) Submit an application to North Lincolnshire Council for permission to install seasonal decorations, which must comply with their Code of Practice on Market Place, George St, King St, High St and part of Fleetgate;
- (ii) Submit an application to North Lincolnshire Council for a Premises Licence for event, with scale plans of the event to be drawn up and included;
- (iii) Submit an application to North Lincolnshire Council for a road closure for George Street, King Street and High Street to Junction Square from 8.00am – 10.00pm;
- (iv) Submit an application to North Lincolnshire Council Public Events Group (PEG);
- (v) Arrangements to be made for a Community Parade at 3pm, with the reindeer, followed by Lantern Parade at 5pm organised by The Ropewalk;
- (vi) Lights Switch on by Mayor at 6 pm with Carol Service organised by the Salvation Army;
- (vii) Contact ex Link Office new owners for permission to site Christmas tree on their land;
- (viii) Councillor A Todd to liaise with R & J Leisure regarding small fair rides;
- (ix) The power supply boxes require annual testing. The electrical contractor to be notified;
- (x) Barton Chamber of Trade to be requested to organise a shop window competition;
- (xi) Councillor A Todd to organise a Risk Assessment of the event;
- (xii) The town council stall contractor, to be requested to provide stalls for craft and charity stalls on the High Street and George Street. (Deposits of £20 to be paid and refunded if attending);
- (xiii) Councillor F Coulseley volunteered to be Father Christmas. Any group borrowing the outfit to pay a £50 returnable deposit;
- (xiv) Stage/pa system and lighting to be arranged at the junction of King Street and High Street. Quotation price to be sought for report at the next meeting;

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- (xv) Advertising to be discussed at the next meeting when further details obtained:
Councillor Todd to contact Viking FM and the cost of 4 advertisement banners;
- (xvi) Quotations for security personnel to be sought and discussed at the next meeting;
- (xvii) A N Robinson to be contacted for labour assistance on the day in erecting stalls etc;
- (xviii) Entertainment was agreed as a stage entertainment programme and two wandering entertainers – Pedro the Clown and Nutty Norman;
- (xix) Community Parade to include Burnese Pennine Carter Dogs, Potty Panto's, Southbank Players & Immingham ATC Band (Councillor Mr J Oxley to persue the ATC Band);
- (xx) The Duck Egg Theatre Group to be invited to take part somewhere in the day;
- (xxi) The Stage entertainment programme to be arranged with the Chairman and the town council office (providing it is within budget). For report at the next meeting;
- (xxii) Police assistance required to lead the two Parades from The Ropewalk. The Police car escorting the Lantern Parade, to exit the parade at Junction Square – not the stage area. The Police to be notified accordingly;
- (xxiii) The School competition to be a 100 word essay or poem that is seasonally illustrated;
- (xxiv) The Mayoral Party to be arranged by Councillor J P Vickers in liaison with the town council office. To be held at the Wilderspin National School;
- (xxv) 1st aid cover to be arranged with St John Ambulance for the event;
- (xxvi) Submit an application to North Lincolnshire Council Licensing Department for a Collective Street Trading Consent. Also, check new market trading policy;
- (xxvii) Obtain prices for the supply of barriers, portaloos (including disabled) and radios. For report at next meeting;
- (xxviii) Contact North Lincolnshire Council Neighbourhood Services Team regarding the late opening of the Market Place toilets, put out extra litter bins, remove Christmas tree in January 2013 and street clean up on Sunday 25 November 2012 after the event.

387. **Town Centre CCTV Provision**

It was discussed, agreed and

Resolved

- (i) that an annual quarterly maintenance contract be taken out with AMS Ltd for £1,000 per annum. A 3 year contract to be queried with the contractor, if the quoted price can be held for this period, subject to inflation costs. The contractor to be notified for further report;
- (ii) a quotation price to be sought regarding the next proposed CCTV upgrade to Clarkes Shoe Shop. Councillor J P Vickers to arrange with contractor, for discussion at the next meeting.

The Chairman, Councillor A. Todd, closed the Meeting at 8.25 p.m.

..... Chairman 4 April 2012