

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 6 JUNE 2012 COMMENCING at 7.30 p.m.

Present: Councillor J P Vickers (Chairman)

Councillors P Adams, Mrs D Adlard, J Austin, T Chant, S Dear, Ms E Donaldson, M Martin, M Osgerby, Mrs J Oxley, Mr J Oxley, Mrs D Pearson, P Shearer, A Todd and K Vickers.

Also Present: Mr C Matthews and Ms H Reek (North Lincolnshire Council), Mr D Elliott (Scunthorpe Telegraph), Mr R Sellars (Barton People) and Ms S Richards (Town Clerk).

Prior to the meeting commencing, representatives of North Lincolnshire Council - Mr Chris Matthews (Assistant Director: Community Services) and Ms Helen Reek (Policy & Performance Team Manager: Infrastructure Services), spoke about Community Transport.

A review was undertaken in 2011 regarding transport facilities in rural areas, voluntary sectors, investment and budget issues etc. It is apparent from this the community service needs to be improved upon, but, not at the expense of impinging upon the existing service provision. A map of the current transport provision was demonstrated, following initial consultation at a recent Town and Parish Liaison meeting. The town council is requested to look into the service needs of the local area, to enable local knowledge to be added to the existing data. This may be for regular transport services, or, perhaps ad-hoc transport facilities. Liaison with neighbouring parishes also needs to be considered and isolated communities need to be linked into this. The outcome of this initiative is to provide better local sustainable transport facilities within budget availability. It was concluded that all local town and parish councils are to be consulted during the next three months, whereby the data gathered will be collated and used to improve local transport resources available. All information gathered will be considered for routes being commercially viable. Once this exercise has been concluded, the town council will be consulted further in this matter.

Issues raised from members of the town council included community transport provided by the Humber and Wolds Rural Community Council, including the information held by them to share in this initiative, the 260 bus service ideally needs to be extended to incorporate a Saturday service, a Sunday bus service requirement for people visiting local hospitals, the availability of a standby mini bus service and advertisement methods of the initiative. It was agreed that an article should be placed in the next available "Bartonian" to promote local transport services. It was also noted one of the Mayor's chosen charities for this year was the HWRCC Community Transport Scheme. In the meantime, a rural bus route map was left for members of the town council to peruse in the town council office.

The Mayor, Councillor J P Vickers thanked Mr Matthews and Ms Reek for their informative discussion. Mr Matthews and Ms Reek then left the meeting.

40. **Adjourned Meeting**

The Chairman, Councillor J P Vickers, welcomed everyone to the meeting. He then sought resolution from members present, for the meeting to be temporarily suspended whilst the town prayer is read. It was agreed and

Resolved that Councillor Mrs J Oxley read out the town prayer.

The Chairman, Councillor J P Vickers, re-opened the meeting.

41. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

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42. **Apologies for Absence**

Councillors F Coulosey (holiday), J Evison (holiday) and Mrs J Mason (holiday), N Turner (personal commitments) and Mrs W Witter (holiday).

43. **Declarations of Interest**

Barton Senior Alliance - Councillor T Chant (Personal interest)

Barton Civic Society – Councillor S Dear (Personal interest)

Barton Arts and The Barton Directory – Councillor M Martin (Prejudicial interest)

Barton Civic Society, Barton Lions, Barton Senior Alliance and The Knotted Note - Councillor Mr J Oxley (Personal interest)

Barton Civic Society, Barton Lions and Barton Senior Alliance - Councillor Mrs J Oxley (Personal interest)

Barton Senior Alliance - Councillor Mrs D Pearson (Personal interest)

Barton Lions – Councillor A Todd (Personal interest)

44. **Police and Neighbourhood Action Team**

It was reported the next Neighbourhood Action Team meeting is to be held on Tuesday 12 June at The Assembly Rooms.

Resolved that this be noted.

45. **Minutes**

(a) **Ordinary Meeting of the Council – 2 May 2012**

Resolved that the previously circulated Minutes of the Ordinary Meeting of the Council held on 2 May 2012, to be received, approved and confirmed as a correct record, signed by the Chairman.

46. **Matters of Report Arising**

(a) **Jubilee in the Park/Lighting of the Beacon** (Min Ref: 437(5)/176 – BTC 02/05/12)

Councillor Mr J Oxley expressed sincere thanks to members of the town council who assisted at both of these events, in particular, Councillor A Todd. He stated that they were well attended by members of the public and was a great success enjoyed by all. Councillor J P Vickers also wished to thank the members of staff who assisted at the events.

Resolved that this be noted.

(b) **New Age Kurling** (Min Ref: 438(11)(iv)/177 – BTC 02/05/12)

It was reported that the kurling team consisting of Councillor's T Chant, M Osgerby and Mrs D Pearson did not win this year's competition. However, the event was enjoyed by those attending.

Resolved that this be noted.

(c) **Baysgarth Park** (Min Ref: 444(b)/179 – BTC 02/05/12)

Councillor Mr J Oxley felt the reinstatement work undertaken in the park, is very unsatisfactory and

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had apologised for this to members of the public attending the Jubilee in the Park event. It was agreed and

Resolved that the Clerk write to North Lincolnshire Council expressing the dissatisfaction of the reinstatement work undertaken in Baysgarth Park and if this can be improved upon.

(d) **Humber Diamond Jubilee Committee** (Min Ref: 445(c) /180 – BTC 02/05/12)

Councillor Mr J Oxley praised the town council for not engaging with this committee to provide financial assistance towards the events held. He felt the flotilla event had not reached the advertised expectations, which were a disappointment to the attending public.

Resolved that this be noted.

47. **Other Meeting Minutes**

(a) **Extra Ordinary Finance & General Purposes Meeting**

1) **Correct Record**

Resolved that the previously circulated Minutes of the Extra Ordinary Finance & General Purposes Meeting held on 8 May 2012, be approved as a correct record.

(c) **Minutes of a Personnel Committee Meeting**

2) **Correct Record**

Resolved that the previously circulated Minutes of a Personnel Committee Meeting held on 9 May 2012, be approved as a correct record.

(c) **Minutes of the Annual Meeting**

3) **Correct Record**

Resolved that the previously circulated Minutes of the Annual Meeting held on 9 May 2012, be approved as a correct record.

(d) **Minutes of an Environmental Regeneration Committee Meeting**

4) **Correct Record**

Resolved that the circulated Minutes of an Environmental Regeneration Committee Meeting held on 21 May 2012, be approved as a correct record.

e) **Minutes of a Planning Committee Meeting**

5) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 28 May 2012, be approved as a correct record.

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48. **Matters of Report Arising**

(a) **Best Kept Garden Competition Rules** (Min Ref: 28(i)(ii)/11 – ERC 21/05/12)

Councillor Mrs J Oxley explained that due to her annual holiday, she was unable to attend this meeting, but wished to thank everyone for proposing her as the Committee Chairman. However, in her absence, she wished for clarification of this agenda item as she could not understand why it appeared one councillor was engaged to look into this matter, as opposed to two. Councillor M Martin, who was appointed Vice Chairman and chaired the meeting in Councillor Mrs Oxley's absence explained the background to this. He stated he had already undertaken some work in this matter, and proposed to liaise with Councillor Mrs Oxley on her return, and also Councillor F Coulseay who engaged in the competition judging procedure. This work was purely to tidy up the rules for clarity, as opposed to changing them. This would then be presented at the next meeting of the Committee to further discuss and progress.

Councillor K Vickers and Councillor Mr J Oxley stated they were both opposed to holding a separate councillor hanging basket competition from 2013. Councillor Martin stated this idea had been proposed by another member of the town council and was not his idea or wish to undertake this. Following discussion it was agreed and

Resolved that Councillor's F Coulseay, M Martin and Mrs J Oxley liaise regarding the Best Kept Garden Competition Rules, for presentation at the next Environmental Regeneration Committee meeting and that a separate councillor hanging basket competition would not be further considered or indeed, undertaken.

(b) **Street Lighting & Energy Saving** (Min Ref: 33/12 – ERC 21/05/12)

Councillor J P Vickers reported that North Lincolnshire Council were currently undertaking trials regarding street lighting energy saving initiatives, as to viability.

Resolved that this be noted.

49. **Correspondence**

1. Letter of thanks from the Flower Festival Committee for their recent donation (Min Ref: 415(a)/168).
2. Letter of thanks from Barton Arts for their recent donation (Min Ref: 304(viii)/124 – F&GP 16/1/12).
3. Information via East Riding Pension Fund from the Local Government Association regarding 'auto enrolment and other employer duties training', advising time scales for changes to pensions.
4. May update from the Barton Area Food Bank. A copy is available from the council office.
5. Notification that North Lincolnshire Council has received an application for a Market Consent to be granted in respect of Trinity Methodist Church for a charter fair and fair on 27 October 2012 by Mrs Milne for 15-24 stalls.
6. Notification that North Lincolnshire Council has received an application for a Market Consent to be granted in respect of Queen Street for a speciality market on 23 June 2012 by Ian Wolseley of Wilderspin National School for 25-34 stalls.
7. Letter from North Lincolnshire Council regarding accommodation needs of gypsies and travellers in North Lincolnshire (*copy enclosed*).
8. Notification from Leader of North Lincolnshire Council of the award of £950 funding from their Diamond Jubilee Grant scheme towards the town council's Jubilee in the Park event on Monday 4 June 2012. Also received, photograph of Jubilee grant presentation.

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9. Consultation from the Audit Commission on appointment of the town council's external auditor for 2012/13 and future years of Littlejohn LLP. They will audit the annual return for five years commencing on 1 September 2012. The commission has a statutory duty to appoint external auditors to local government bodies under Section 3 of the Audit Commission Act 1998, and has a duty to consult on the appointment.
10. Quotation received from npower regarding the town council office power supply, offering a new 12 months agreement – quarterly standing charge £47.85 reduced to £31.03, all units 22.68 reduced to 10.98.
11. Receipt of Spring/Summer issue of Humbrella and request to pay an annual membership fee of £10.
12. Letter from North Lincolnshire Council Legal and Democratic Services giving an update for the Localism Act 2011 – Standards (*copy enclosed*) A copy of the 37 page report can be made available from the council office if requested.
13. Notification of confirmation of “Definitive Map Modification (Public Footpath 1, Barton-upon-Humber) Order 2012(1) Wildlife and Countryside Act 1981, Schedule 15, Paragraph 6(1)(a) for a 14-metre-long footpath on Barrow Road leading southwards between property number 90 and 92 Barrow Road to a point on Glebe Way.
14. Letter from Barton Rotary Club regarding empty shop windows around Barton (*copy enclosed*).
15. Notification from North Lincolnshire Council Environment Team of an amphibian survey taking place around the Beck area this week, which will involve working into the evening with torches.

Resolved that:

- (i) the Clerk to send a letter of thanks to the Flower Festival Committee for their excellent floral display in St Mary's Church (item 1);
- (ii) Barton Arts to send letters of thanks to the various youth groups who contributed to their Diamond Jubilee events held. This included primary school art and a wall hanging undertaken by the Youth Centre. It was to be decided where the wall hanging was to be hung in the future as memorabilia (item 2);
- (iii) the Clerk to send a letter of thanks to North Lincolnshire Council for the recent award granted to the town council for the Diamond Jubilee grant scheme (item 8);
- (iv) the quotation to be accepted and the supplier notified accordingly (item 10);
- (v) letter to be passed to the Regeneration Team at North Lincolnshire Council, to liaise with them for further report (item 14);
- (vi) that the remaining correspondence be received and the contents noted.

50. **Correspondence Received Since issue of the Agenda**

1. Price from North Lincolnshire Council Neighbourhood Services for a 25 litre litter bin in Heron car park at £81.86 and a 40 litre dog waste bin for Holydyke area at £101.82 plus vat (fitted).
2. Notification from Barton Direct that they are in the process of updating entries for the 2013 edition of the Barton Directory, if we require any changes to our entry.
3. Receipt of ERNLLCA newsletter for May. A copy can be collected from the town council office.
4. Receipt of report from the Barton School Councils' Forum meeting held on 23 May 2012.
5. Notification from North Lincolnshire Council Tree Officer that they will be investigating the trees removed on the High Street in Barton.
6. Letter from North Lincolnshire Council Legal and Democratic Services giving an update for the Localism Act 2011 – Standards, enclosing a copy of letter sent to their elected members updating them as to the current position.
7. Receipt of Barton Tourism Partnership meeting minutes for May, and agenda for their June meeting.
8. Notification from North Lincolnshire Council Highways of their surface dressing programme 2012, which includes A1077 from Falklands Way to roundabout B1402 on 4 July 2012 for 1 day (*they have been notified this is Bike Night*).

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Resolved that:

- (i) the quotation prices for the two bins to be accepted. Budget to be taken from the Environmental Regeneration Committee earmarked reserves budget "Litter Bins" (item 1);
- (ii) the Clerk to liaise with Barton Direct regarding update of the town council information to be printed in the 2013 edition of the directory (item 2);
- (iii) this information is available to peruse at the town council office (item 4);
- (iv) that the remaining correspondence be received and the contents noted.

51. **Accounts for Payment**

Resolved:

- (i) that the Clerk be authorised to pay the accounts as listed in the sum of £3,004.82 (A/cs 41 to 50), and those presented at the meeting in the sum of £9,041.27 (A/cs 51 to 65) a grand total of £12,046.09

52. **Planning Committee Report**

No report was discussed at this meeting.

53. **July Ordinary Meeting Date**

Members agreed the date and venue of the meeting to be on Thursday 5 July at The Assembly Rooms (if available). If not, to be held on Monday 2 July in the Council Chamber, Baysgarth House.

Resolved that this be noted.

54. **July edition of 'The Bartonian'**

It was agreed that Councillor's Ms E Donaldson, M Martin, Mr J Oxley and K Vickers peruse draft copies of the July edition of The Bartonian, to proof read for content suitability.

Resolved that this be noted.

55. **Review of Town Council Meetings**

Councillor J Austin stated that in line with the current audit of the town council, it was timely that a review of the town council meetings be undertaken. The last review took place two years ago. Discussion took place as to which meetings to include in the review and the need for certain meetings. However, it was agreed and

Resolved that all meetings of the town council to be included in the review. A working party to be formed to discuss this matter, consisting of Councillor's J Austin, Mrs J Oxley, J P Vickers and the Town Clerk. For further report to the town council of the review.

56. **Town Council Media Policy**

Councillor M Martin stated that although this matter had previously been discussed (minute reference 193/80 – F&GP 17/10/11 refers), he was unable to attend the meeting, and wished to progress this issue. He stated the town council had statute to deal with the media, and as such, there ought to be an appointed press officer, as representative of the town council. He commented that he had submitted a draft media policy, which the Clerk had submitted to ERNLLCA for advice upon. The response was

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that ERNLLCA “will always recommend that someone is appointed as the Press Officer and that should be the Clerk”. Councillor J P Vickers pointed out this was advisory and not compulsory. Councillor Martin commented that in no way was he trying to hamper members liaising with the media, only formulate a policy to deal with such issues on a formal basis, for clarity. Councillor Mr J Oxley did not agree with Councillor Martin. He felt that it has been the practice of the town council for the Chairman to speak to the media on behalf of such issues and the Clerk for her part, to refer the media to the appropriate member of the town council to deal with the subject matter. Councillor Martin stated that this should be in writing, not just an understanding.

In light of Councillor Martin’s proposal, a seconder was requested by the Mayor. As no-one else supported the town council having a media policy, it was agreed and

Resolved that the town council do not adopt a media policy.

57. **Reports from North Lincolnshire Council Representatives**

(a) **Market Lane Car Park**

Councillor Mrs Witter had reported access and egress problems regarding this car park, with vehicles accessing it from the wrong entrance, causing road safety concerns. Councillor J P Vickers stated that North Lincolnshire Highways were to improve the road markings/signage to provide clarity to motorists.

Resolved that this be noted.

(b) **Car Park Adjacent to Brigg Road**

Following recent reports of noisy vehicles congregating at the car park adjacent to Brigg Road, near to the Leisure Centre, a hearing is to be held at North Lincolnshire Council, looking into the issues of noise and anti-social behaviour resulting from this. For further report.

Resolved that this be noted.

58. **Reports from Members on Outside Organisations**

(a) **Barton Cleethorpes Community Rail Partnership**

Councillor Mrs D Adlard stated she had attended the AGM of the partnership, held on the 29 May, 2012, at St James Hotel, Grimsby. She reported the line has been re-branded. It is now the “Humber Linc”. There had also been a 5% increase in passenger rail travel. Currently there is no hourly service.

Resolved that this be noted.

The Chairman, Councillor J P Vickers, closed the meeting at 8.40 p.m.