

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 1 AUGUST 2012 COMMENCING at 7.30 p.m.

Present: Councillor J P Vickers (Chairman)

Councillors P Adams, Mrs D Adlard, T Chant, Mrs A Clark, F Coulsey, S Dear, Ms E Donaldson, M Martin, Mrs J Mason, M Osgerby, Mrs J Oxley, Mr J Oxley, P Shearer, K Vickers and Mrs W Witter.

Also Present: Mr R Sellars (Barton People) and Ms S Richards (Town Clerk).

117. **Adjourned Meeting**

The Chairman, Councillor J P Vickers, welcomed everyone to the meeting. He then sought resolution from members present, for the meeting to be temporarily suspended whilst the town prayer is read. It was agreed and

Resolved that Councillor Mrs J Oxley read out the town prayer.

The Chairman, Councillor J P Vickers, re-opened the meeting.

118. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

119. **Apologies for Absence**

Councillors J Austin, J Evison (holiday) and Mrs D Pearson (unwell).

120. **Declarations of Interest**

The Assembly Rooms – Councillor Mrs D Adlard (Personal Interest)

Barton Senior Alliance - Councillor T Chant (Personal Interest)

Barton Senior Alliance and The Assembly Rooms – Councillor Mrs A Clark (Personal Interest)

Barton Civic Society – S Dear (Personal Interest)

Barton Senior Alliance – Councillor Mrs J Mason (Personal Interest)

Barton Bike Night, Barton Civic Society, Barton Lions and The Knotted Note - Councillor Mr J Oxley (Personal Interest)

Barton Bike Night, Barton Civic Society and Barton Lions - Councillor Mrs J Oxley (Personal Interest)

The Assembly Rooms and CHAMP Ltd – Councillor J P Vickers (Disclosable Pecuniary Interest)

121. **Police and Neighbourhood Action Team**

Councillor J P Vickers reported the next NAT meeting would take place on 14 August, 6.30 pm at The Assembly Rooms. Youth issues and Baysgarth Park were topics to be discussed. Reports were made of ‘boy racers’ driving around the town in the early hours of the morning causing disturbance and also the encampment of several travellers on Falkland Way that have descended there recently. The issues previously raised regarding the field on Ferriby Road, adjacent to the A15 had been reported to the Police by local residents and also the town council.

Resolved that these be noted for referral to the next Neighbourhood Action Team Meeting.

Minutes of an Ordinary Meeting of the Council held on 1 August 2012, cont'd

122. **Minutes**

(a) **Ordinary Meeting of the Council – 2 July 2012**

Resolved that the previously circulated Minutes of the Ordinary Meeting of the Council held on 2 July 2012, to be received, approved and confirmed as a correct record, signed by the Chairman.

123. **Matters of Report Arising**

(a) **Off Street Public Car Parks** (Min Ref: 85(6)(ii)/28 – BTC 02/07/12)

The Clerk reported the Parking Services Manager at North Lincolnshire Council had contacted her, to enquire when the public consultation meeting of the town council was likely to be held. It was agreed and

Resolved the consultation to take place in September, following the school holidays, as many local residents are probably away on holiday in August and unable to currently engage in this matter.

(b) **Dropped Kerbs in the Town** (Min Ref: 89/29 – BTC 02/07/12)

Councillor J P Vickers reported that North Lincolnshire Council Highways had addressed this issue with further dropped kerbs on King Street and George Street.

Resolved that this be noted.

124. **Other Meeting Minutes**

a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

Resolved that the circulated Minutes of a Planning Committee Meeting held on 9 July 2012, be approved as a correct record.

(b) **Minutes of an Extra-Ordinary Finance & General Purposes Committee Meeting**

2) **Correct Record**

Resolved that the circulated Minutes of an Extra-Ordinary Finance & General Purposes Committee Meeting held on 9 July 2012, be approved as a correct record.

(c) **Minutes of a Finance & General Purposes Committee Meeting**

3) **Correct Record**

Resolved that the circulated Minutes of a Finance & General Purposes Committee Meeting held on 16 July 2012, be approved as a correct record.

(d) **Minutes of a Planning Committee Meeting**

4) **Correct Record**

Minutes of an Ordinary Meeting of the Council held on 1 August 2012, cont'd

Resolved that the circulated Minutes of a Planning Committee Meeting held on 23 July 2012, be approved as a correct record.

125. **Matters of Report Arising**

Matters arising from the Finance and General Purposes Committee meetings are to be discussed at the end of this meeting, as they are items under exclusion of the press and public.

126. **Correspondence**

1. Notice from North Lincolnshire Council of Tree Preservation Order at East Acridge House, East Acridge, Barton.
2. Letter from North Lincolnshire Council Neighbourhood Services apologising for the delay in the reinstatement works at Baysgarth Park, due to the continued poor weather conditions after the event. Any further works will be undertaken during the closed grass cutting season (Min Ref: 46(c)/16 – BTC 06/06/12).
3. Notification of Scope house-to-house collection dates in Barton for 8 to 28 April 2013 and 31 March to 20 April 2014.
4. Receipt of Barton NAT minutes for their 12 June 2012 meeting.
5. Letter of thanks from Barton Bike Night Committee for the town council's support to their 2012 event.
6. Notification from North Lincolnshire Council Building Control of street numbering change to Park Avenue, Barton.
7. Notification from VANL of their AGM to be held on Thursday 11 October 2012.
8. Notification from the Audit Commission of completed work on the town council's 2011/12 Audit and certified Annual Return, including external auditor's certificate and report. There are no action points for the town council to address, following the audit.
9. Receipt of LEADER newsletter for July 2012.
10. Receipt of Barton Tourism Partnership meeting minutes for June and July.
11. Notification of North Lincolnshire Council Licensing Policy Review. Details can be found at www.northlincs.gov.uk - type "licensing consultation" in the search box. Consultation closes on 31 August 2012.
12. Notice from NHS Primary Care Contracts of application for Preliminary Consent for Inclusion in the North Lincs PCT Pharmaceutical List by Danish Ahmed Vitran – King Street, Barton. A copy of the application has been sent, comments on the application should be made within 45 days of 18 July 2012.
13. Reply from GSMG regarding delivery of the July Bartonian where some properties did not receive a copy. Following face to face and phone calls to check on some neighbouring properties, GSMG Operations are satisfied the magazine was delivered to a high enough standard.
14. Notification from North Lincolnshire Council Public Transport that the 450 bus service from Barton to Brigg has been extended to Ancholme Leisure Centre on Saturdays and school holidays.
15. Notice of the future meetings for North Lincolnshire Council Town and Parish Liaison meetings are scheduled for 25 October 2012, 31 January 2013 & 25 April 2013.
16. Notice from North Lincolnshire Council Highways seeking the town council's views into the possibility of 'Stopping Up' Stable Lane in Barton. If it was to be 'Stopped Up', it would remain in the Councils ownership, but would no longer be classed as Highway. This road no longer leads anywhere since the A15 was formed.

Resolved that:

- (i) Councillor Mr J Oxley wished to congratulate the Clerk and Deputy Clerk for their excellent work, to ensure the town council's audit had been met with approval from the Audit Commission (item 8);

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- (ii) Councillor Mrs W Witter commented that everyone should make a note of these meeting dates, and attend where possible. The meetings are interesting and informative regarding topical subjects, giving opportunity to liaise with other councillors, from neighbouring towns and parishes (item 15);
- (iii) it was agreed to the “Stopping Up” of Stable Lane, providing North Lincolnshire Council continued to maintain it. A letter to be sent to North Lincolnshire Council accordingly (item 16);
- (iv) that the remaining correspondence be received and the contents noted.

127. **Correspondence Received Since issue of the Agenda**

1. Notification of the grant of Premises Licence for Barton Christmas Festival on Saturday 24 November 2012 (Min Ref: 386(ii)/158 – CRC 19/03/12).
2. Letter from Mr N Turner, resigning his position as Barton Town Councillor for Park Ward as from 28 July 2012 (*North Lincolnshire Council Electoral Services have been notified of this*).
3. Email sent 30 July 2012 from Ms C Sansam resigning her position as Barton Town Councillor for Bridge Ward (*North Lincolnshire Council Electoral Services have been notified of this*).
4. Receipt of ERNLLCA newsletter for July, copy available from the council office.
5. Notification from SMart Wind Ltd of Hornsea (Round 3, Zone 4) Offshore Wind Farm – Project One Phase 3 Consultation – Preliminary Environmental Information Report. CD-ROM of Preliminary Environmental Information Report and hardcopy of the Hornsea Zone Project Update are available in the council office.
6. Request from Trinity Methodist Church for re-issue of £450.00 cheque from the Mayor’s Allowance account for Civic Service Tea in October 2011. The original cheque was initially misplaced and now returned to the town council as it has past the six month timescale for issue to the bank.
7. Notification from North Lincolnshire Council of free council surplus furniture available for the voluntary sector. Two open mornings for viewing purposes will be held on 9 and 10 August at 1-3, 5-7 Cliff Gardens and 32 High Street, Scunthorpe.
8. Information from Lincolnshire North WI News magazine enquiring if the town council wish to place an advertisement in their October issue which has a readership of 5,000 in North Lincolnshire – cost 1/16 page £36; to ½ page £190
9. Information from ERNLLCA for their “Councillor Development Programme 2012-2013” (*copy enclosed*).
10. Copy of letter from local resident sent to North Lincolnshire Council regarding traffic incident on Barrow Road Cycle Track. A request is being made for a change in the signage and a claim for an alleged accident.
11. Information from North Lincolnshire Council Highways Department regarding the green parish salt bins and bags of salt for 2012-2013. If the town council wish to have further green bins (and the location is suitable) they can be delivered at a cost of £130.00 per bin. They also need to know where the bulk salt should be delivered to (a maximum of 2 no. 1 tonne bags per parish), and if any remains from last winter, if it needs to be moved to another location in the town.

Resolved that:

(i) a letter of thanks be sent to Mr Turner, for the longevity of service he gave to the town council. Also, as he was the Deputy Mayor of the council, it was agreed to appoint a replacement for the remainder of the 2012/2013 mayoral year. In accordance with the current list system, the next councillor at the top of the list is Councillor F Coulsey. Councillor Coulsey felt that at the present time, his health was not 100% to undertake this very demanding role, therefore declined the opportunity on this occasion. The next councillor on the list was Councillor Mrs J Oxley. She commented that she would like to be considered for the role. **Resolved** that Councillor Mrs J Oxley be appointed Deputy Town Mayor for the year 2012/2013. Proposed by Councillor Mrs W Witter and seconded by Councillor P Shearer, and agreed by those in attendance at the meeting. Councillor Mrs J Oxley read and signed a Declaration of Acceptance of Office as Deputy Town Mayor.

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The Deputy Mayor's chain of office was then handed to Councillor Mrs J Oxley by the Mayor, Councillor J P Vickers. All in attendance wished Councillor Mrs Oxley well in this role (item 2); (ii) a letter of thanks be sent to Ms Sansam, for the work she undertook whilst a member of the town council (item 3); (iii) it was agreed the misplaced cheque, drawn in 2011/2012, in favour of the Trinity Methodist Church from the Mayor's Allowance Account be re-issued by the town council office (item 6); (iv) it was agreed not to place an advertisement in the magazine on this occasion (item 8); (v) Councillor P Shearer felt that provision of the green salt bins is the responsibility of North Lincolnshire Council to finance, not the town council. Councillor Mrs J Oxley agreed with this. The Snow Wardens to liaise over winter maintenance issues with North Lincolnshire Council and an agenda item to be placed at the next meeting of the Environment Committee, to be held on the 20 August, to further discuss winter maintenance and provision of salt bins in the town. Councillor Shearer also gave thanks to staff members of the Euronics Shop in the town, who kindly assisted with winter maintenance issues during the last winter period (item 11); (vi) that the remaining correspondence be received and the contents noted.

128. **Accounts for Payment**

Resolved:

(i) that the Clerk be authorised to pay the accounts as listed in the sum of £2,818.12 (A/cs 84 to 90), and those presented at the meeting in the sum of £7,048.84 (A/cs 91 to 99) a grand total of £9,866.96.

129. **Planning Committee Report**

Councillor Mrs Witter reported that further planning applications had been received, in addition to those on the agenda for the Planning Committee meeting to be held on 6 August. The Clerk commented that some of the planning applications on the North Lincolnshire Council website, had the incorrect attachments with them. However, this had been reported to North Lincolnshire Council.

Resolved that this be noted.

130. **Adoption of a Code of Conduct**

The Clerk reported that she and the Deputy Clerk had recently attended training for this. Each councillor present had been furnished with a copy of the training programme for their information purposes. The Clerk explained three options were open to the town council. They could adopt the NALC version, though this was not recommended by ERNLLCA and was quite an extensive document. They could alternatively adopt the North Lincolnshire Council one, as recommended by ERNLLCA. This was thought to be a comprehensive document, covering the 7 'Nolan' Principles of Public Life, and a lawful version that covered all of the key elements to comply with the Localism Act 2011. This version was apparently in great demand by other local councils up and down the country, as it covered the required issues, but was not a long, unwieldy document like some others. The third option was for the town council to adopt its' own version. To undertake this, the council would have to engage the services of a legal company, specialising in local government law. The third option would incur an expense to the town council, whilst the first two could be obtained free of charge. The Clerk concluded that in law, the town council were obliged to adopt a code as soon as possible, as this took effect on the 1 July, as previously reported. Following discussion, it was agreed and

Resolved:

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(i) the town council adopt the North Lincolnshire Council Code of Conduct, as required by Section 27 of the Localism Act 2011. Proposed by Councillor P Adams and seconded by Councillor Mr J Oxley;

(ii) the Clerk write to Mr Eric Pickles, with a copy sent to local MP Mr Martin Vickers and also to ERNLLCA, expressing that members of the town council are uncomfortable with the legislation changes to now incorporate their respective partners to be named on their Disclosable Pecuniary Interests. It is felt this is an intrusion of privacy to name people that are not even members of the town council. Some members felt this could have contributed and assisted in the resignation of two councillors on the 28 and 30 July. It was thought it may also now prove difficult to co-opt non-councillor members onto the town council's committees, or indeed councillor's themselves, being unpaid volunteers in their respective roles.

131. **Reports from North Lincolnshire Council Representatives**

(a) **Baysgarth Park**

Councillor J P Vickers reported that issues surrounding fires being lit in the park was being addressed and monitored.

132. **Reports from Members on Outside Organisations**

(a) **Humber Playing Fields Association**

Councillor M Osgerby reported he had attended a meeting of the group on the 12 July. Various matters were discussed, including grants, funding and maintenance issues for pitches during inclement weather. To date, the group have donated £11,750 out of a possible £50,000 available. The next meeting will be held in October at Hessle, and will be the Annual General Meeting.

133. **Exclusion of the Press and Public**

Resolved that in accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from this meeting because publicity would prejudice the public interest by reason of the confidential nature of the following business, and arising out of the business to be transacted.

Having declared a Disclosable Pecuniary Interest in the following agenda items, the Mayor, Councillor J P Vickers, left the meeting. The Deputy Mayor, Councillor Mrs J Oxley, then chaired the meeting whilst these matters were being discussed by the town council.

Mr R Sellars (Barton People) also left the meeting.