

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of COMMUNITY REGENERATION COMMITTEE held on
MONDAY 19 SEPTEMBER 2011 COMMENCING at 7.30 p.m. in
THE ASSEMBLY ROOMS, QUEEN STREET, BARTON

Present

Councillor A Todd (Chairman)

Councillors F. Coulsey, M Martin, Mr J Oxley and Co-opted Mrs J Tuplin.

Also present Councillor S Dear, Ms S Richards (Town Clerk) & Mrs Clark (Deputy Town Clerk).

152. **Apologies**

Councillors M Osgerby (personal commitments), JP Vickers (attending another meeting), A Searle (work commitments)

153. **Declarations of Interest**

The Ropewalk – Mrs J Tuplin (Personal Interest)

Barton Lions Club – Councillor A Todd (Personal interest)

Barton Lions Club – Councillor Mr J Oxley (Personal interest)

Barton Arts – Councillor M Martin (Personal interest)

154. **Minutes of Meeting held on 20 June 2011**

It was noted, that these minutes had been signed as a correct record, for action as necessary, at a Meeting of the Town Council held on the 13 July 2011.

155. **Matters Arising**

There were no matters arising

156. **Picnic in the Park – Sunday 7 August 2011**

Members agreed the event was a success again this year; the extra funding had helped, giving a £414 surplus budget. It was agreed to earmark the surplus budget in reserves for financial year 2012/2013. The Co-op supermarket in Market Lane had expressed an interest in sponsoring the children's races again next year. Jane Tuplin was thanked for donating tape for the races finish line. Members were happy to hold the same event in 2012.

Resolved that:-

(i) The town council hold a picnic in the park event in 2012;

(ii) The £414 surplus budget to be earmarked in reserves for financial year 2012/2013.

157. **Barton Christmas Festival – Saturday 26 November 2011**

Members were advised permission received from North Lincolnshire Council for installation of seasonal decorations on Market Place, George Street, King Street, High Street and part of Fleetgate. Premises Licence granted from 0900 – 2100 by North Lincolnshire Council licencing division. Road closure application applied for 0800 – 2200 on George Street, King Street, High Street to Junction Square. Application sent to North Lincolnshire Event Safety Advisory Group who will meet in October. Letter sent to property owners regarding road closure, one resident contacted the town council to ensure no lights will be fitted to their property. Further letter to be sent to businesses enquiring if they will be opening late and advising details will be in the Bartonian centre spread. Councillors A Todd, M Martin, J Oxley and F Coulsey volunteered to deliver letters. Collective street trading consent for 20+ stalls applied for. Community Parade arranged with reindeer, followed by Potty Pantos, Southbank Players, Lincs Majorettes and Burnese Pennine Carter dogs. No reply from the Immingham ATC band. Community groups still to be contacted to take part in parade. Not contacted Tesco's. The Ropewalk are organising the Lantern Parade, and holding workshops to make the lanterns. Salvation Army can organise Carol Service at lights switch on, Mayor party invites and buffet to be arranged in Assembly Rooms.

Minutes of Community Regeneration Committee held on 19 September 2011, cont'd

Permission given for Christmas tree to be put up in grounds of ex Link Office on the High Street. New owner removed electrical equipment from front of building for powering the Christmas tree lights, as he feels it is not suitable on a listed building. Equipment can be recovered and our electrical contractor can sort alternative arrangements for power to the tree which will be arranged when sorting the annual inspection of the power supply boxes around the town. R & J Leisure will provide 3 small fair rides, 1 fun house and 1 catering unit for King Street. Salvation Army has agreed to hold craft fayre, 9 stalls maximum, already fully booked. Barton Chamber of trade still to be contacted to organise shop window competition and to be invited to attend these meetings. Stall contractor able to supply up to 40 market stalls at £8.50 per stall plus £10 for a generator, we currently have 21 requests for stalls & 11 requests to bring own stall plus the 9 in Salvation Army. Price received for stage with pa system, lighting and 2 heaters plus front of stage extended for £2250 + vat, it was agreed to go ahead as price within budget. 30000 A5 advertising leaflet was produced in 2010 with 25000 for distribution through the Target on North and Southbank, 2000 Tourist Information Centre and 3000 local attractions. It was agreed to have the same for 2011, content to be sorted with the committee chairman and town council office.

Entertainment was explained, with new local talent and community groups for the stage.

Running order for the stage was agreed as:-

- 1.00pm Strictly Dance School
- 2.00pm Grace Bowers (Lady Gaga impersonator)
- 3.00pm G & T and a slice (local musicians)
- 4.00pm Missing Time (local band)
- 5.30pm Carol Service/Lights switch on
- 6.15pm B.A.D.A.O.S.
- 7.00pm Duck Egg Youth Theatre Group
- 8.00pm finish

Wandering entertainment:-

Nutty Norman – balloon modelling/magician

Pedro the Clown – juggler/magician

Snowmen

Green ginger garlands are no longer able to attend now, it was agreed to contact Grimsby based Morris dancing team instead. It was noted the entertainment budget was underspent this year.

Labour to assist putting up stalls in the morning £20 per hour and evening £25 per hour same price as 2010, it was agreed to accept this. It was noted the budget for this which also included hire of stalls would be approximately £250 over budget. Security assistance, one price received from last years contractor at SIA £12 per hour, Steward £8 per hour, 1 SIA required per barrier point required for 14 ½ hours. It was agreed to have 4 SIA and 7 stewards total of £1508 leaving a surplus in the budget. Price for 18 radios £104.40, same as 2010. Price for barriers, portaloos and snow machine outstanding, all to be accepted if within budget. Still need to sort Christmas tree from Scawby Estates along with arrangements for transportation; St John ambulance first aid cover; contractor to implement road closure and advance/alternative route signage; North Lincolnshire Council extra street clean & public toilet opening. Christmas lights switch on competition for Barton primary school children to be a picture competition this year with 1 winner from each category, stage 1 and stage 2. It was agreed not to have a park n ride bus this year. The chairman to liaise with the council office to arrange the Bartonian centre spread.

Members were also advised that both Viking FM & KCFM would like to take part in the Christmas festival lights switch on and have offered to send a presenter who will be live on the radio for the switch on, they would also give free radio coverage advertising the event. It was agreed to contact Viking FM and invite them to take part. Viking FM details to be included on the advertising leaflet, along with details of Grace Bowers, stage entertainer who was on the television programme Britain's Got Talent.

Minutes of Community Regeneration Committee held on 19 September 2011, cont'd

Resolved that:-

- (i) Councillors A Todd, M Martin, J Oxley and F Coulsey are authorised to deliver letters regarding late opening of shops for Bartonian centre spread;
- (ii) Price accepted for stage with pa system, lighting and 2 heaters plus front of stage extended for £2250 + vat;
- (iii) 30000 A5 advertising leaflets to be produced with 25000 for distribution through the Target on North & Southbank, 2000 Tourist Information Centre and 3000 local attractions;
- (iv) Alternative wandering entertainment possibly Grimsby based Morris dancing team to be booked;
- (v) Price accepted for labour to assist putting up stalls in the morning £20 per hour and evening £25 per hour;
- (vi) Price accepted from Security contractor for 4 SIA and 7 stewards total of £1508;
- (vii) Christmas lights switch on competition for Barton primary school children to be a picture competition this year with 1 winner from each category, Key Stage 1 and Key Stage 2;
- (viii) No park n ride bus to be organised this year.
- (ix) The chairman to liaise with the council office to arrange the Bartonian centre spread.
- (x) Viking FM to be invited to take part in the Christmas lights switch on and provide a presenter giving free radio coverage;
- (xi) Viking FM details to be included on the advertising leaflet, along with details of Grace Bowers, stage entertainer who was on Britain's Got Talent.

158. **Queens Diamond Jubilee in 2012**

Members were advised of a national event to celebrate The Queen's Diamond Jubilee to light 2012 beacons throughout the United Kingdom and Commonwealth. Town and parish councils are encouraged to complete a form to register lighting their beacon, which will be included in a special presentation book as a permanent reminder of the celebration. Her Majesty The Queen will light the National Beacon on Monday 4 June 2012, details will be sent giving an official lighting time to anyone registered. Hessle town council and North Ferriby parish council have contacted the town council office to advise they are lighting their beacons on the Humber foreshore and enquire if the town council wish to join them. Representatives from both councils have met; a Barton town council representative has been invited to join them. Members agreed to register on the national beacon lighting for Monday 4 June 2012 and for the committee chairman, Councillor A Todd, vice-chairman Councillor Mr J Oxley, or committee member, Councillor M Martin, whichever is available, to meet with representatives from Hessle and North Ferriby parish councils. It was also agreed to look into having a firework display at the Viewing Area when the beacon is lit, costing around £2,000. The town councils beacon at the Viewing Area to be checked if any repairs are required, along with an article in the November Bartonian to seek public views for this event. Members were also advised that Barton Arts are looking to hold a cultural event possibly on Tuesday 5 June 2012 along with an event later in the year for Cultural Olympia. Councillor Martin will liaise with the town council over this.

Resolved that:-

- (i) Barton Town Council register for the National Beacon lighting to celebrate The Queen's Diamond Jubilee on Monday 4 June 2012;
- (ii) Chairman Councillor A Todd, vice-chairman Councillor Mr J Oxley, or committee member, Councillor M Martin, whichever is available be authorised to meet with representatives from Hessle town council and North Ferriby parish council regarding beacon lighting;
- (iii) Councillor A Todd to look into possibility of having a firework display at the Viewing Area when the beacon is lit, with budget to be considered at the Community Regeneration Committee budget meeting on 19 December 2011;
- (iv) an article to be placed in the November Bartonian to seek public views for this event.

Minutes of Community Regeneration Committee held on 19 September 2011, cont'd

159. **Review of Bartonian advertising costs** (Min Ref:- 91/34 – F&GP 18/07/11)

Members discussed the recommendation from the Finance and General Purposes Committee to increase the Bartonian advertising costs from £100 to £120 for a full page; £50 to £60 for a half page; £25 to £30 for a quarter page and £15 to £20 for a business card size. Advertising costs had not increased for over 7 years, but production costs had increased during this time. It was agreed to accept the increased costs which should start for the next financial year. Due to increasing administration chasing non payment of advertisements, it was also agreed all adverts should be paid in advance of the magazine being published. All advertising changes and rates to be published in the November issue of the Bartonian each time it is printed

Resolved that:-

- (i) Bartonian advertising costs to increase to £120 full page; £60 half page; £30 quarter page and £20 business card from April 2012;
- (ii) all adverts should be paid in advance of the magazine being published from April 2012;
- (iii) Notice of increased costs and change to payment to be mentioned in the November 2011 Bartonian;
- (iv) Advertising costs to be published in the Bartonian each time it is printed;

The Chairman, Councillor A Todd, closed the Meeting at 8.35pm

..... Chairman 5 October 2011