

**BARTON - UPON - HUMBER TOWN COUNCIL**  
**MINUTES of the ANNUAL MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH HOUSE**  
**on WEDNESDAY 11 MAY 2011 COMMENCING at 7.30 p.m.**

**Present** Councillor Mrs D Pearson (Chairman)

Councillors P Adams, Mrs D Adlard, T Chant, Mrs A Clark, F Coulsey, S Dear, Ms E Donaldson, J Evison, M Martin, M Osgerby, Mrs J Oxley, Mr J Oxley, Ms C Sansam, A Searle, P Shearer, N Turner, J P Vickers, K Vickers and Mrs W Witter.

**Also Present** Ms S Richards (Town Clerk), Mrs C Clark (Deputy Town Clerk) and 9 members of the public.

**Presentation**

Prior to the meeting, Councillor K Vickers welcomed everyone, particularly the newly elected members. He stated there would be an informal induction evening to be held at The Assembly Rooms on Monday 16 May at 7.30 pm, in which all new members are invited. The evening is to assist new councillors into their new role. He reminded all members they must complete their declaration of interest forms as soon as possible, and return them to the town council office. The town council still had a councillor vacancy for Bridge Ward. This would be addressed at the 1 June ordinary meeting of the council, by way of co-option. The mayoral rotation list was circulated and agreement made with Councillors P Adams, Ms E Donaldson and Ms C Sansam as to their position (being alphabetically), on the list.

He stated that it had been a great privilege for him and his Mayoress Mrs V Vickers, to represent the town. There had been some very exciting projects and functions they had attended. He wished to thank his Mayoress Mrs V Vickers, the Deputy Mayor P Vickers, the Town Clerk and Deputy Town Clerk for their assistance during his mayoral year, together with everyone who had contributed to it's success.

The Mayoral Appeal Fund for the year had totalled £2,112, to be divided between his two chosen charities for the year – The Army Cadets and Barton Town Junior Cricket Club. Councillor K Vickers then presented representatives of Barton Town Junior Cricket Club with a cheque towards equipment and coaching. This was received with great thanks, as the group is a voluntary organisation. An application is being submitted for a new clubhouse and new objectives are being formulated. A representative of The Army Cadets was unavailable to attend the meeting tonight.

1. **Appointment of Town Mayor for 2011/2012**

**Resolved** that Councillor Mrs D Pearson be elected Town Mayor for the year 2011/2012. Proposed by Councillor Mrs D Pearson, seconded by Councillor M Martin and agreed by members present, in accordance with the town council's mayoral rotation list (*Appendix I attached*).

Councillor K Vickers then presented Councillor Mrs Pearson with her mayoral chain of office. Councillor Mrs Pearson gave sincere thanks to Councillor K Vickers and Mayoress, his wife, Mrs V Vickers in representing the town during the past year.

2. **Declaration of Acceptance of Office**

Councillor Mrs Pearson read and signed a Declaration of Acceptance of Office as Town Mayor. She then nominated and presented the Mayoress, Mrs Maureen Grindley, with her chain of office.

3. **Prayer**

The Town Prayer was read by Councillor K Vickers.

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4. **Apologies for Absence**

None received.

5. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

6. **Appointment of Deputy Town Mayor for 2011/2012**

Consideration was given to the mayoral rotation list. Councillor's J P Vickers, N Turner, and F Coulsey wished to defer their option to be Deputy Town Mayor for the year, due to personal commitments. It was then agreed and

**Resolved** that Councillor Mrs J Oxley be appointed as Deputy Town Mayor for the year 2011/2012. Proposed by Councillor Mrs J Oxley and seconded by Councillor J P Vickers.

7. **Declaration of Acceptance of Office**

Councillor Mrs J Oxley read and signed a Declaration of Acceptance of Office as Deputy Town Mayor.

The Deputy Mayor's chain of office was handed to Councillor Mrs J Oxley by Councillor J P Vickers, the Deputy Mayor for 2010/2011.

8. **Financial Matters**

(a) **Mayor's Allowance**

**Resolved** that the Town Mayor be paid an allowance of £2,000.00 in accordance with Section 15 (5) of the Local Government Act 1972. Proposed by Councillor Mrs D Pearson and seconded by Councillor K Vickers.

(b) **Authorised Signatures on Cheques**

**Resolved** that the Mayor and Deputy Mayor, Councillors Mrs D Pearson and Mrs J Oxley respectively, be authorised signatories for the issue of cheques or other order for the payment of money, in pursuance to Section 150(5) of the Local Government Act 1972, and in the absence of the Mayor or Deputy Mayor, Councillors Mrs A Clark and Mr J Oxley be authorised. Also, the Town Clerk Ms S Richards and the Deputy Town Clerk, Mrs C Clark, as officer's of the town council. Each cheque drawn must bear the signature of two named Councillors together with that of the Town Clerk or Deputy Town Clerk.

9. **Committees of the Council**

Consideration was given to expression of interest of town councillors committee membership preferences for the year 2011/2012 and where more than the permitted levels of members expressed interest, members voted accordingly. It was agreed and

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**Resolved that:**

(i) the following Members be appointed to serve on the under-mentioned Committees of the Council for the ensuing year;

(ii) the Chairmen concerned continue in office until the first meeting of each Committee.

(a) **The Assembly Rooms Management Committee:**

Councillors P Adams, Mrs A Clark, F Coulsey, Ms C Sansam, J P Vickers and K Vickers.

(b) **Community Regeneration Committee:**

Councillors F Coulsey, M Martin, M Osgerby, Mr J Oxley, A Searle, A Todd and J P Vickers.  
Co-opted: Mrs J Tuplin.

(c) **Environmental Regeneration Committee:**

Councillors Mrs A Clark, F Coulsey, Ms E Donaldson, J Evison, M Osgerby, Mrs J Oxley and Mr J Oxley.

(d) **Finance & General Purposes Committee:**

Councillors J Evison, Mrs J Oxley, Mr J Oxley, N Turner, J P Vickers, K Vickers and Mrs W Witter.

(e) **Personnel Committee:**

Councillors S Dear, K Vickers and Mrs W Witter.

(f) **Planning Committee**

Councillors Mrs A Clark, Mr J Oxley, Ms C Sansam, P Shearer and Mrs W Witter.

10. **Meetings of the Council & Committees**

Consideration was given to a previously circulated suggested schedule of meeting dates for the Council and its Committees.

**BARTON-UPON-HUMBER TOWN COUNCIL**  
**SCHEDULE OF COUNCIL MEETINGS 2011/2012**

**MAY 2011**

Planning Committee	Wednesday 4 May (Baysgarth House)	7.00pm
Full Council Meeting	Wednesday 4 May (Baysgarth House)	7.30pm
Annual Meeting (Mayor)	Wednesday 11 May (Baysgarth House)	7.30pm

**JUNE 2011**

Planning Committee	Wednesday 1 June (Baysgarth House)	7.00pm
Full Council Meeting	Wednesday 1 June (Baysgarth House)	7.30pm
Environment Reg. Committee	Monday 6 June (Assembly Rooms)	7.30pm
Planning Committee	Monday 20 June (Assembly Rooms)	7.00pm
Community Reg. Committee	Monday 20 June (Assembly Rooms)	7.30pm

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**JULY 2011**

Planning Committee	Wednesday 13 July (Baysgarth House)	7.00pm
Full Council Meeting	Wednesday 13 July (Baysgarth House)	7.30pm
Planning Committee	Monday 18 July (Assembly Rooms)	7.00pm
Finance & General Purposes Committee	Monday 18 July (Assembly Rooms)	7.30pm

**AUGUST 2011**

**PICNIC IN THE PARK**

	Sunday 7 August (Baysgarth Park)	
Planning Committee	Wednesday 3 August (Baysgarth House)	7.00pm
Full Council Meeting	Wednesday 3 August (Baysgarth House)	7.30pm
Planning Committee	Monday 15 August (Assembly Rooms)	7.00pm
Environment Reg. Committee	Monday 15 August (Assembly Rooms)	7.30pm

**SEPTEMBER 2011**

Planning Committee	Wednesday 7 September (Baysgarth House)	7.00pm
Full Council Meeting	Wednesday 7 September (Baysgarth House)	7.30pm
<b>ENVIRONMENT PRESENTATION</b>	Thursday 8 September (Assembly Rooms)	
Planning Committee	Monday 19 September (Assembly Rooms)	7.00pm
Community Reg. Committee	Monday 19 September (Assembly Rooms)	7.30pm

**OCTOBER 2011**

Planning Committee	Wednesday 5 October (Baysgarth House)	7.00pm
Full Council Meeting	Wednesday 5 October (Baysgarth House)	7.30pm
Planning Committee	Monday 17 October (Assembly Rooms)	7.00pm
Finance & General Purposes Committee	Monday 17 October (Assembly Rooms)	7.30pm

**NOVEMBER 2011**

Planning Committee	Wednesday 2 November (Baysgarth House)	7.00pm
Full Council Meeting	Wednesday 2 November (Baysgarth House)	7.30pm
Planning Committee	Monday 21 November (Assembly Rooms)	7.00pm
<b>ENVIRONMENT (BUDGET)</b>	Monday 21 November (Assembly Rooms)	7.30pm
<b>CHRISTMAS FESTIVAL</b>	Saturday 26 November	

**DECEMBER 2011**

Planning Committee	Wednesday 7 December (Baysgarth House)	7.00pm
Full Council Meeting	Wednesday 7 December (Baysgarth House)	7.30pm
Planning Committee	Monday 19 December (Assembly Rooms)	7.00pm
<b>COMMUNITY (BUDGET)</b>	Monday 19 December (Assembly Rooms)	7.30pm

**JANUARY 2012**

Planning Committee	Wednesday 4 January (Baysgarth House)	7.00pm
Full Council Meeting	Wednesday 4 January (Baysgarth House)	7.30pm
Planning Committee	Monday 16 January (Assembly Rooms)	7.00pm
<b>F &amp; GP (BUDGET)</b>	Monday 16 January (Assembly Rooms)	7.30pm

**FEBRUARY 2012**

Planning Committee	Wednesday 1 February (Baysgarth House)	7.00pm
Full Council Meeting ( <b>PRECEPT</b> )	Wednesday 1 February (Baysgarth House)	7.30pm
Planning Committee	Monday 20 February (Assembly Rooms)	7.00pm
Environment Reg. Committee	Monday 20 February (Assembly Rooms)	7.30pm

**MARCH 2012**

Planning Committee	Wednesday 7 March (Baysgarth House)	7.00pm
Full Council Meeting	Wednesday 7 March (Baysgarth House)	7.30pm
Planning Committee	Monday 19 March (Assembly Rooms)	7.00pm
Community Reg. Committee	Monday 19 March (Assembly Rooms)	7.30pm

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### APRIL 2012

Planning Committee	Wednesday 4 April (Baysgarth House)	7.00pm
Full Council Meeting	Wednesday 4 April (Baysgarth House)	7.30pm
<b>Annual Town Meeting</b>	<b>Thursday 12 April (Assembly Rooms)</b>	<b>7.30pm</b>
Planning Committee	Monday 16 April (Assembly Rooms)	7.00pm
Finance & G P Committee	Monday 16 April (Assembly Rooms)	7.30pm

### MAY 2012

Planning Committee	Wednesday 2 May (Baysgarth House)	7.00pm
Full Council Meeting	Wednesday 2 May (Baysgarth House)	7.30pm
<b>Annual Meeting (Mayor)</b>	<b>Wednesday 9 May (Baysgarth House)</b>	<b>7.30pm</b>
Planning Committee	Monday 21 May (Assembly Rooms)	7.00pm
Environment Reg. Committee	Monday 21 May (Assembly Rooms)	7.30pm

### Resolved that:

- (i) the meeting dates for the Town Council and it's Committees be as stated above. It was agreed to change the Planning Committee and Full Council Meetings originally to be held on 6 July to 13 July, due to the date coinciding with the Annual Bike Night in the town;
- (ii) each meeting will commence at either 7.00 pm or 7.30 pm where possible;
- (iii) Ordinary council meetings to be held in Baysgarth House Council Chamber, and most committee meetings to be held in the Committee Room at the Assembly Rooms.

## 11. Representatives on Outside & Other Bodies 2011/2012

**Resolved** that the following representatives be appointed to serve on the stated Outside Bodies:

N.B. (Except where stated, all appointments are on an annual basis). It was agreed to delete the Town Twinning Association from the list, due to change of status of the group.

### (1) CPRE (2 Members)

Councillors Mr J Oxley & N Turner

### (2) Claypits Advisory Committee (2 Members)

Councillor K Vickers and Mr E Longbottom

### (3) Barton Civic Society Representative

Councillor Mr J Oxley

### (4) Voluntary Action North Lincolnshire

Councillor Mrs W Witter

### (5) East Riding and North Lincolnshire Local Councils Association

Councillors Mrs D Pearson (Mayor) & Mrs J Oxley (Deputy Mayor)

### (6) Humber & Wolds Rural Community Council

Councillor Mrs J Oxley

### (7) Humberside Playing Fields Association

Councillor M Osgerby

### (8) Neighbourhood Action Team

Councillors S Dear, A Searle and P Shearer

### (9) Barton-upon-Humber Senior Alliance

Councillors T Chant, Mrs A Clark, Mrs J Oxley, Mr J Oxley, and Mrs D Pearson.

### (10) Blue Coat Charity (3 Members)

Councillors Mr J Oxley and K Vickers. *(Await renewal notice to appoint a third member)*

### (11) Barton Relief in Sickness Fund (Ada Flower Trust)

Councillors Mr J Oxley and Mrs W Witter

### (12) Barton Tourism Partnership

Councillors T Chant, J Evison, N Turner, J P Vickers and K Vickers.

### (13) Community Heritage, Arts and Media Project

Councillor Ms C Sansam

### (14) Queen Street School (Wilderspin Partnership)

Councillor F Coulese and J Evison

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(15) **Tenders Committee**

Councillors P Adams, M Osgerby and Mrs D Pearson

(16) **Disciplinary Committee**

Councillors Mr J Oxley, A Searle and N Turner

(17) **Grievance Committee**

Councillors Mrs J Oxley, M Osgerby and J P Vickers

(18) **Emergency Planning Working Party**

Councillors Mrs A Clark, A Todd, N Turner and the Environmental Regeneration Committee Chairman

*(membership to be determined at the next meeting of the Environmental Regeneration Committee 6 June 2011)*

(19) **Complaints Committee**

Councillors P Adams, Mrs A Clark, S Dear, J Evison, N Turner and Mrs W Witter.

(20) **Barton Cleethorpes Community Rail Partnership**

Councillors Mrs D Adlard, F Coulsey and A Todd.

(21) **Barton Schools Forum**

Councillors F Coulsey, Ms E Donaldson, Mr J Oxley and A Searle

(22) **CHAMP Assembly Rooms Forum**

Mrs A Clark, F Coulsey, Ms E Donaldson, Ms C Sansam, J P Vickers and K Vickers.

The Mayor, Councillor Mrs D Pearson, invited everyone to join her for celebratory refreshments in the Mayoral Parlour following this meeting. With no further business to discuss, she closed the meeting at 8.55 p.m.

.....Chairman

1 June 2011