

BARTON - UPON - HUMBER TOWN COUNCIL
MINUTES of an ORDINARY MEETING HELD in the COUNCIL CHAMBER, BAYSGARTH
HOUSE, BARTON, on WEDNESDAY 4 MAY 2011 COMMENCING at 7.30 p.m.

Present: Councillor J P Vickers (Vice-Chairman)

Councillors T Chant, Mrs A Clark, F Coulsey, K Letts, M Osgerby, Mrs J Oxley, Mr J Oxley, Mrs D Pearson, P Shearer, A Searle, Mrs M Sidell and Mrs W Witter.

Also Present: Captain N Cotterill, 3 members of the public and Ms S Richards (Town Clerk).

475. **Prayer**

Captain N Cotterill read the Town Prayer.

476. **Notice of Meeting**

It was noted that Notice of this Meeting had been given in accordance with Schedule 12 Paragraph 10(2) of the Local Government Act 1972.

477. **Apologies for Absence**

Councillors A Adams (personal commitments), J Evison (personal commitments), Mrs J Mason (ill health), J Pullen (work commitments), N Turner (personal commitments) and K Vickers (civic engagement).

478. **Declarations of Interest**

Barton Senior Alliance – Councillor T Chant (Personal interest)
Barton Senior Alliance – Councillor Mrs A Clark (Personal interest)
Barton Senior Alliance – Councillor K Letts (Personal interest)
Barton Bike Night, Barton Civic Society and Barton Lions Club – Councillor Mrs J Oxley (Personal interest)
Barton Bike Night, Barton Civic Society and Barton Lions Club – Councillor Mr J Oxley (Personal interest)
Barton Senior Alliance – Councillor Mrs D Pearson (Personal interest)
Barton Bike Night – Councillor A Searle (Personal interest)
Barton Rotary Club and Barton Senior Alliance – Councillor Mrs W Witter (Personal interest)
Barton Bike Night and CHAMP Ltd – Councillor J P Vickers (Personal interest)

479. **Police and Neighbourhood Action Team**

Councillor J P Vickers reported improvements to Baysgarth Park were to be made – including better signage and painting of the public conveniences. The Police are monitoring the park area more frequently, following recent reports of anti-social behaviour. It was also reported there had been reports of severe anti-social behaviour on the evening of Friday 29 April on the High Street and Newport areas of the town. The Police had attended these incidents.

Resolved that this be noted.

480. **Minutes**

(a) **Ordinary Meeting of the Council – 6 April 2011**

Minutes of an Ordinary Meeting of the Council held on 4 May 2011, cont'd

Resolved that the previously circulated Minutes of the Ordinary Meeting of the Council held on 6 April 2011, to be received, approved and confirmed as a correct record, and signed by the Chairman.

481. **Matters of Report Arising**

(a) **Councillor Induction Training** (Min Ref: 445(a)/156 – BTC 06/04/11)

Councillor Mrs W Witter reported that two meetings had been held in the town council office, to put together a framework for a councillor induction evening, following the election. A “draft” evening would be held on Monday 9 May, in order for preparation work to be finalised. Councillor’s Mrs J Oxley, A Searle and Mrs W Witter had given an undertaking to do this, whatever the outcome in the 5 May election. The evening of induction training would be held on Monday 16 May, 7.30 pm at The Assembly Rooms. It would be a taster evening offering basic help and information, what councillors can and cannot do, regulations, protection for councillors and generally to welcome new councillors to the town council.

It was proposed, agreed and

Resolved that:

- (i) Councillor’s Mrs J Oxley, A Searle and Mrs W Witter, together with the Town Clerk, hold an induction evening for new members of the town council, following the election on 5 May 2011. To be held on Monday 16 May 2011, 7.30 pm at The Assembly Rooms. It was noted, that if new members are unable to attend, they must agree an alternative date to undertake the induction;
- (ii) The Chairman of the Annual Meeting to be held on Wednesday 11 May 2011, to ensure that all councillors take an oath and to have their photographs taken for the purpose of obtaining I.D badges. Also, that the appointed Chairman to remind members at the outset of the meeting that they must raise their hand when wishing to speak at a meeting, and, when they do speak, they must stand, unless they have given the Chairman prior notification of any reason they are unable to stand.

482. **Other Meeting Minutes**

(a) **Minutes of a Planning Committee Meeting**

1) **Correct Record**

Resolved that the previously circulated Minutes of a Planning Committee Meeting held on 6 April 2011, be approved as a correct record.

(b) **Minutes of the Annual Town Meeting**

2) **Correct Record**

Resolved that the previously circulated Minutes of the Annual Town Meeting held on 14 April 2011, be approved as a correct record.

(c) **Minutes of a Planning Committee Meeting**

3) **Correct Record**

Resolved that the previously circulated Minutes of a Planning Committee Meeting held on 18 April 2011, be approved as a correct record.

Minutes of an Ordinary Meeting of the Council held on 4 May 2011, cont'd

(d) **Minutes of a Finance & General Purposes Committee Meeting**

4) **Correct Record**

Resolved that the previously circulated Minutes of a Finance & General Purposes Committee Meeting held on 18 April 2011, be approved as a correct record.

483. **Matters of Report Arising**

(a) **Annual Town Meeting held on 14 April 2011**

Councillor Mr J Oxley expressed dismay that in a town the size of Barton-upon-Humber, only 10 members of the public attended. He raised concern that this indicated little interest in the town by some local residents, or that local residents were satisfied with issues in the town.

484. **Correspondence**

1. Letter from North Lincolnshire Council Scrutiny Panel regarding Neighbourhood Action Team Meetings. Following review, and working on the recommendations of Safer Neighbourhoods Action Programme, this recommends widening representation at the NAT meetings, without making them unmanageable. It therefore requests that organisations are restricted to 3 members on their local NAT (*Barton Town Council currently has 5 members on the local NAT*).
2. Letter from North Lincolnshire Council Better Routes Team advising of bridge maintenance scheme on the A18 Wrawby Railway Bridge, which will be closed from 11.00 pm to 10.00 am each Saturday night for 10 weeks from 7 May to 16 July inclusive.
3. Receipt of Humberside Police Authority April newsletter (copy available in the council office).
4. Confirmation from the town council's solicitors that the Lease and Underlease of the Assembly Rooms has been completed. The Head Lease should include a copy of the approved specification for the installation of the lift and ancillary building works which they do not currently have and would be grateful if we could supply a copy (*copy enclosed*).
5. Notification from ERNLLCA of their Annual Spring Conference to be held on Friday 10 June 2011 in North Ferriby. The programme includes some of the challenges which will arise out of the Localism Bill, specifically in respect of Planning, Audit and the Code of Conduct. Cost for the Clerk to attend will be £50.00.
6. Letter of thanks from H&WRCC for the recent donation to support the Community Transport Scheme.
7. Notification from North Lincolnshire Council Building Control of Street Naming and Numbering for Cottingham Court, off Maltby Lane, Barton.
8. Letter from Barton Rotary Club offering financial support to the Picnic in the Park on Sunday 7 August 2011. They would like to sponsor some additional children's entertainment costing from £200 to £300.
9. Receipt of Barton Tourism Partnership minutes from their March meeting and agenda for the 19 April meeting.
10. Notification from Barrie Newton that the Bike Night Committee will be organising Barton Bike Night on Wednesday 6 July 2011, with a request for the financial support grant as in 2010 (a copy of the Balance Sheet for the 2010 event has been included for information).
11. Reply from the town council's church clock contractor regarding automation of the clock (*copy enclosed*) (Min Refs: 449(2)(ii)/158 – BTC 06/04/11 & 469/164 – F&GP 18/04/11).
12. Letter from North Lincolnshire Council Traffic Office regarding initial proposals on the national speed limit review guidelines, which was presented at the Town and Parish Council Liaison Meeting on 7 April 2010. Copy of information available on CD. Member's feedback and comments are

Minutes of an Ordinary Meeting of the Council held on 4 May 2011, cont'd

requested on North Lincolnshire Council's recommendations, which will be the first stage in the process (*copy of the CD is currently with Councillor Mrs Witter who attended the Town and Parish Liaison Meeting*).

13. Letter from CHAMP regarding 'Art at the hub Exhibition 2011' enquiring if the town council wish to place an advert in the Exhibition catalogue. Adverts cost £60 for a full page, £30 half page and £15 credit card size (*at the last exhibition in 2006 the town council took out a full page advert to advertise events in Barton later that year*).

Resolved that:

- (i) to be determined at the Annual Meeting to be held on 11 May 2011 (item 1);
- (ii) a letter be sent to the town council's solicitor explaining the town council do not hold this information being requested. Also, a letter to be sent to CHAMP Ltd, asking if they could forward this information to either the town council office, or the town council's solicitors (item 4);
- (iii) the Town Clerk to attend the ERNLLCA Annual Spring Conference on Friday 10 June 2011. ERNLLCA to be notified accordingly (item 5);
- (iv) a letter of thanks to be sent to Barton Rotary Club for the financial support. Also, the Community Regeneration Committee Chairman to liaise with the town council office to arrange suitable child entertainment to utilise the funding (item 8);
- (v) a letter to be sent to Mr Barrie Newton, thanking him for rescuing this year's Bike Night event and also for the town council's financial support be released to him (item 10);
- (vi) an advertisement be placed in the 'Art at the Hub Exhibition' catalogue, to a maximum cost of £50.00. To be taken from the Community Regeneration Committee budget 'Donations/Grants (empowered: Tourism)' Local Government Act 1972, s.144. CHAMP Ltd to be notified (item 13);
- (vii) that the remaining correspondence be received and the contents noted. Proposed by Councillor Mrs W Witter and seconded by Councillor Mr J Oxley.

485. **Correspondence Received Since issue of the Agenda**

1. Email from Liz Bennet enquiring if members wish to sponsor her for taking part in the Water Aid 30/30 Challenge. For further details please contact Liz direct on 01652 660380 or email liz@the-ropewalk.co.uk.
2. Notification from Queen Street Orchard Group that they will be having a Public Meeting on Wednesday 18 May 2011 at 7.30pm in Wilderspin National School regarding the proposed development to build 13 houses on open land behind 13 Queen Street.
3. Final notification from North Lincolnshire Council Highways regarding the Bridge Maintenance Scheme – A18 Wrawby Railway Bridge. The bridge which is east of Wrawby on the A18 will be closed on Saturday nights from 11.00pm to 10.00am on Saturday/Sunday 7/8 May to Saturday/Sunday 6/7 August inclusive.
4. Notification from Barton Tourism Partnership that they will be meeting with North Lincolnshire Council Highways regarding two dedicated sites for advertising signage in Barton. The sites would display one advert at a time of a standard size, with a possible booking procedure, which they have offered to administer. Once the principle is established they seek the town council's input in setting up criteria for who should be able to use the sites, community events only or museums/attractions also to book a week (Min Ref: 448(2)/156 – BTC 06/04/11).

Resolved:

- (i) that only local events be advertised on the advertising signage – not out of town events (item 4);
- (ii) that the remaining correspondence be received and the contents noted.

Minutes of an Ordinary Meeting of the Council held on 4 May 2011, cont'd

486. **Accounts for Payment**

Resolved:

(i) that the Clerk be authorised to pay the accounts as listed in the sum of £6,977.69 (A/cs 27 to 32), and those presented at the meeting in the sum of £8,636.07 (A/cs 33 to 44) a grand total of £15,613.76.

487. **Planning Committee Report**

Councillor Mrs W Witter gave appraisal of the planning application discussed at this evenings Planning Committee Meeting. This was for the Redrow Homes development on Tofts Road. It was felt the continuation of house type changes was rather concerning. Also, it was reported that since the Planning Committee had commenced in November 2010, there had been a 100% member attendance at all of the meetings.

Resolved that this be noted.

488. **Environmental Regeneration Committee Meeting Scheduled for 16 May 2011**

Councillor Mrs J Oxley asked if this meeting could be postponed and rearranged to be held on Monday 6 June 2011. She commented that she felt it more important on this occasion that the Councillor induction training be held on the evening of 16 May 2011 in lieu of the pre-programmed meeting, as discussed earlier in this meeting (min ref: 481(a)(i)/167 refers). It was agreed and

Resolved that the next meeting of the Environmental Regeneration Committee be held on Monday 6 June, in lieu of the 16 May. The time and venue of the meeting to be the same.

489. **Approval of the Business Plan for the Purpose of The Assembly Rooms Lease by CHAMP Ltd**

All Members present at the meeting were handed a copy of a “document meant to serve as a provisional plan to meet the needs of the Assembly Rooms lease”, as provided by Councillor N Turner. Following perusal of this information, it was agreed and

Resolved that the town council accept the “document meant to serve as a provisional plan to meet the needs of the Assembly Rooms lease”, as perused at this meeting.

490. **Reports from North Lincolnshire Council Representatives**

(a) **Councillor Mrs M Sidell**

Sincere thanks were given to Councillor Mrs Sidell, for her longevity of service over the years, whilst serving on Glanford Borough Council, North Lincolnshire Council, Barton Town Council etc. This follows her decision to stand down at the forthcoming elections. Councillor Mrs W Witter commented that she will be sorely missed and that we hope to see her involved in some of the town's activities, once she has taken a well earned break. She was then presented with a card and gift.

Thanks were also given to other members of the town council who were either not standing for re-election at tomorrow's elections, or who would not manage to be re-elected. Thanks were also given to the Mayor, Councillor K Vickers for his endeavours over the last twelve months

Resolved that this be noted.

Minutes of an Ordinary Meeting of the Council held on 4 May 2011, cont'd

491. **Reports from Members on Outside Organisations**

(a) **Town & Parish Liaison Meetings**

Councillor Mrs W Witter gave appraisal of a recent meeting she had attended. The topics discussed included parking enforcements operational from 7 a.m to midnight with 1,300 notices issued in the last twelve months, electronic communications with town and parish councils and review of speed limits (a CD is available to peruse regarding this matter). Councillor Mrs Witter commented that the meeting was open for all town councillors to attend. They are useful to integrate with other local councils, gain information and raise topics for debate. The meetings are held at Pittwood House in Scunthorpe during the evening. Councillors were urged to attend if they are able to.

Resolved that this be noted.

(b) **Barton Town Football Club**

It was agreed and

Resolved that a letter be sent congratulating the Barton Town Old Boys Football Club in gaining promotion to the North East Premier League Division.

(c) **Barton Bike Night Committee**

Councillor Mr J Oxley wished to thank the town council for the continued financial support to the event. He stated it was the biggest event of this type in Europe and that several serving members of the town council were on the committee, all striving with Barrie Newton (the organiser) to keep it going for the good of everyone in the town.

Resolved that this be noted.

The Vice-Chairman, Councillor J P Vickers, closed the meeting at 8.00 p.m.

..... Vice-Chairman

1 June 2011